



South East Coast Ambulance Service NHS  
Foundation Trust  
Nexus House  
Gatwick Road  
Crawley  
RH10 9BG

Date 19<sup>th</sup> December 2018

Email:

Email:foi@secamb.nhs.uk

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI/18/10/41.

You requested the following information, please also see our response below:

**I would like to request the following information under the Freedom of Information Act:**

**1. Please provide statements for all purchase cards, 'p-cards', or any other credit or debit cards paid out using public funds, used by or for executive directors for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.**

This has been answered on a previous FOI (180407) which is attached for your reference

**2. Please also provide details of all spending by executive directors using their own money which is then then claimed back from public funds for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.**

Please refer to previous FOI (180407) for data up to and inclusive of March 2017.

Please see table below for mileage and expenses claimed. All receipts held for this time are attached, there is one receipt for our Director of Finance & Corporate Services which is missing and we have been unable to locate this.

	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
<b>Chief Executive</b>	£63.41	£80.47	£180.93	£156.13	£122.43	£217.83
<b>Director of Finance &amp; Corporate Services</b>	£100.00	£139.02	£0.00	£342.02	£103.40	£44.66
<b>Director of Operations</b>	43.85	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Medical Director</b>	£0.00	£0.00	97.58	£0.00	£0.00	£428.26
<b>Director of Strategy &amp; Business Development</b>	66.06	£0.00	£0.00	£0.00	£0.00	£0.00

	<b>Oct-17</b>	<b>Nov-17</b>	<b>Dec-17</b>	<b>Jan-18</b>	<b>Feb-18</b>	<b>March-18</b>
<b>Chief Executive</b>	£178.51	£193.95	£181.30	£196.74	£114.98	£116.68
<b>Director of Finance &amp; Corporate Services</b>	£177.44	£102.08	£102.08	£0.00	£119.02	£113.52
<b>Director of Operations</b>	£0.00	£130.65	£219.07	£16.99	£89.44	£73.60
<b>Medical Director</b>	£512.36	£90.22	£85.80	£96.32	£0.00	£80.64
<b>Director of Strategy &amp; Business Development</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

**3. Please also provide details of all spending on behalf of that individual, by the trust, for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.**

**Such purchases might include, but are not restricted to, costs associated with private car use (e.g mileage, care hire costs); public travel (e.g, train, bus, air fares); subsistence, (e.g. meals whilst away from normal place of work and hotel costs); spending on properties including purchase costs, rent, upkeep, refurbishment costs and relocation costs. Please include any other expenses which fall outside of these categories.**

**Please state if any expenses submitted by the below executives across the two years were rejected, and in each example give all details, including the name of the executive, the cost of the expense submitted, where it was purchased from, what it was for and the reason it was rejected. I am also requesting the receipts for these items.**

**I recognise that the information I have requested may overlap with material that you publish online. But I am asking for a level of detail which goes beyond this, so there is no argument that the material is already publicly accessible.**

**Please provide the above information for all executive directors for the two time periods I have specified. If this exceeds the cost limit under section 12 of the Freedom of Information Act, please could you provide this information for as many executive directors as possible before the cost limit is reached, in this order of preference:**

**Chief Executive  
Deputy Chief Executive  
Chief Finance Officer  
Chief Operating Officer  
Medical Director  
Commercial Development Director  
Business Development Director  
Strategic Director  
Chief Nursing Officer  
Director of Development  
Director of HR  
Director of Communications  
And then all other Executive Directors.**

**I recognise that job titles vary between organisations so please find the closest possible comparator for those which I have named. If one of the roles I have stated do not exist in your organisation please omit them and move on to the next one in the list.**

**Again, please note that if it is possible within financial constraints, I would like the details for all executive directors - so the above list should not be necessary.**

**If more than one person has held a post during this time, please provide the information for both of those people.**

Please see above

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Information Governance Lead via the following email address:

[FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

Yours sincerely

Freedom of Information Coordinator  
South East Coast Ambulance Service NHS Foundation Trust