



Trust Headquarters
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West Sussex
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www.secamb.nhs.uk

8th June 2026
Internal Reference: 260530
Email:

Dear ,

Thank you for your request for information, which we received on **25/05/2026**.
We have considered your request under the Freedom of Information Act 2000.
Please ensure you quote the Internal Reference number above in any future correspondence.

Your Request

In late 2024 two portable buildings were purchased and erected at the Gatwick HART base and that, in or around February 2026, these buildings were subsequently dismantled and removed.

Please provide the following information:

1. The name of the company or organisation that disassembled/dismantled the buildings.
 - If the work was not undertaken by an external company, please provide the job title(s) and department(s) of the individuals who undertook this work (rather than personal names where disclosure exemptions may apply).
2. The name of the company or organisation that removed and transported the buildings from site.
 - If not undertaken by an external company, please provide the job title(s) and department(s) of those responsible.
3. Copies of any Risk Assessments, Method Statements (RAMS), safe systems of work, lifting plans, permits to work, or other safety documentation created or used for the dismantling, removal, loading, transport, or disposal process.



4. The name(s), job title(s), and department(s) of the manager(s), authorising officer(s), or other person(s) who commissioned, approved, instructed, or authorised the dismantling and removal of the buildings.

5. Copies of any purchase orders, work orders, contracts, instructions, emails, approval documents, or decision records relating to the dismantling and removal process.

6. Details of the final destination and method of disposal of the buildings, including whether they were:

- scrapped,
- recycled,
- relocated,
- stored,
- sold,
- transferred to another site, or
- otherwise disposed of.

7. If the buildings remain in use elsewhere, please provide the receiving location or organisation.

8. Copies of any waste transfer notes, environmental disposal records, asset disposal records, inventory updates, or similar documents associated with the disposal or transfer.

Formal Response

Two Porta Cabin style cabins were installed in the Gatwick MRC garage area to provide additional office and storage space. During subsequent review, it was identified that these cabins were not designed for stacking configuration. Therefore, the Estates team commissioned an external contractor to undertake a survey to confirm the top cabin could be safely disassembled. Once SECamb had this assurance, the Trust arranged for Rydon to safely remove the electrical installation. A contractor, BJF, was then used to disassemble the top cabin, leaving the lower unit in situ.

While the Estates team were in the process of identifying an organisation who could remove the disassembled cabin, Ed Cole Electrical approached SECamb with a proposal to remove both cabins at no cost in return for ownership of the cabins. This solution was assessed and determined to represent a cost neutral and operationally efficient solution to the removal and ensured the cabins were reused. Ed Cole Electrical undertook risk assessments prior to the works commencing, which they provided to SECamb.

The Trust does not hold information regarding where the cabins were moved to or whether they have yet been reassembled and reused.





The Trust has withheld the names and direct contact details of individual members of staff under **section 40(2)** of the Freedom of Information Act 2000. This information constitutes personal data and disclosure to the world at large under FOIA would be unfair and unlawful, as it is not necessary to meet the legitimate public interest in understanding how this matter was handled. Disclosure would therefore contravene the first data protection principle in Article 5(1)(a) of the UK GDPR, read together with section 34(1) of the Data Protection Act 2018. Where possible, the Trust has instead provided organisational information, such as team or contractor details, to assist the requester without disclosing personal data.

The Trust has withheld copies of purchase orders, contractual documentation and detailed RAMS under **section 43(2)** of the Freedom of Information Act 2000. These records contain commercially sensitive information relating to procurement, pricing, scope of works, technical methodology and operational arrangements. Disclosure would be likely to prejudice the commercial interests of the Trust and the relevant third-party contractors by undermining the Trust's ability to secure best value in future procurements and by disadvantaging the contractors in a competitive market through the release of information that is not otherwise publicly available.

The Trust recognises the public interest in openness and accountability regarding decisions taken about the cabins; however, that public interest is met to a significant extent by the narrative information disclosed in this response. On balance, the public interest in maintaining the exemption outweighs the public interest in disclosure of the withheld records.

Next steps

Some information held by the Trust is routinely published on our [website](#) and may be of assistance.

If you are dissatisfied with the Trust's response to your request, you have the right to ask for an internal review.

Requests for an internal review should be submitted within **40 working days** of the date of this response and should be sent to:

Richard Banks, Head of Corporate Governance at FOI@secamb.nhs.uk

The internal review will be conducted by an individual who was not directly involved in handling your original request, ordinarily the Trust's Data Protection Officer. We aim to complete internal reviews within **20 working days** of receipt.

If you remain dissatisfied following the outcome of the internal review, you may complain to the Information Commissioner's Office (ICO). The ICO generally expects complaints to be raised promptly following the completion of an internal review.

The easiest way to raise a complaint is via the ICO's website:

www.ico.org.uk/foicomplaints





Alternatively, you may write to:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Yours sincerely,

Corporate Governance Team
South East Coast Ambulance Service NHS Foundation Trust



Saving Lives,
Serving Our Communities

Chair: Michael Whitehouse Interim CEO: Jen Allan