



Trust Headquarters
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www.secamb.nhs.uk

8th May 2026
Internal Reference: 260445
Email:

Dear ,

Thank you for your request for information, which we received on **21/04/2026**.
We have considered your request under the Freedom of Information Act 2000.
Please ensure you quote the Internal Reference number above in any future correspondence.

Your Request and our Formal Response

I am writing to make a request for information under the Freedom of Information Act 2000, relating to the management of Patient Group Directions (PGDs) within your organisation.

1. Does your organisation currently use Patient Group Directions (PGDs) to authorise the supply or administration of medicines by registered healthcare professionals?

Yes

2. Indicate in the table below approximately how many active, approved PGDs your organisation currently holds?

☐ Please refer to the table below:



Number Range	Indicate with a cross
<20	
20-50	
50-100	X
100-300	
>300	

3. If known, how many registered healthcare professionals are currently authorised to work under one or more PGDs within your organisation? Please indicate if this information is not held centrally.

2,213 as of 05/05/2026

4. What system or process does your organisation currently use to manage PGD governance?

- a. Paper-based documentation and manual registers
- b. Generic document management software (e.g. SharePoint, shared network drives)
- c. A dedicated PGD management software system — if so, please name the system
- d. Other — please describe

We use a combination of management software to facilitate access and authorisation (named JRCALC Plus), and SharePoint for collaboration, storage and management of finalised versions.

5. Please provide the name, job title, and email address of the individual responsible for PGD governance within your organisation. If this is not held centrally, please indicate who would be the most appropriate contact.

Chief Pharmacist

The Trust does not provide individual names or contact details in response to FOI requests. Business enquiries can be made by emailing enquiries@secamb.nhs.uk.

Alternatively, names and roles of SECamb employees already in the public domain can be found via our website here: [About Us | SECamb](#)

6. In the last 12 months, have any PGDs within your organisation expired without a completed review and reauthorisation in place? If so, approximately how many?



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Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon

None

Next steps

Some information held by the Trust is routinely published on our [website](#) and may be of assistance.

If you are dissatisfied with the Trust's response to your request, you have the right to ask for an internal review.

Requests for an internal review should be submitted within **40 working days** of the date of this response and should be sent to:

Richard Banks, Head of Corporate Governance at FOI@secamb.nhs.uk

The internal review will be conducted by an individual who was not directly involved in handling your original request, ordinarily the Trust's Data Protection Officer. We aim to complete internal reviews within **20 working days** of receipt.

If you remain dissatisfied following the outcome of the internal review, you may complain to the Information Commissioner's Office (ICO). The ICO generally expects complaints to be raised promptly following the completion of an internal review.

The easiest way to raise a complaint is via the ICO's website:
www.ico.org.uk/foicomplaints

Alternatively, you may write to:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Yours sincerely,

Corporate Governance Team
South East Coast Ambulance Service NHS Foundation Trust