NHS
South East Coast
Ambulance Service
NHS Foundation Trust

Trust Headquarters
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West Sussex
RH10 9BG

Tel: 0300 123 0999
www.secamb.nhs.uk

5th June 2026
Internal Reference: 260444
Email:

Dear ,

Thank you for your request for information, which we received on **12/04/2026**.
We have considered your request under the Freedom of Information Act 2000.
Please ensure you quote the Internal Reference number above in any future correspondence.

Please accept the Trust's apologies for the delay and inconvenience you have experienced regarding your FOIA request.

Your Request and our Formal Response

Please provide the following information:

1. Operational Infrastructure (For Mileage Calculations)

- A comprehensive list of all operational front-line ambulance stations currently in use by your service.
- Please include the **full postcode** for each site to ensure precise distance mapping for staff travel claims.

We hold information within scope of question 1. However, we are withholding it under **section 21** of the Freedom of Information Act 2000 (information reasonably accessible to the applicant by other means) because the details requested are already publicly available.

The information is available on the Trust's website here. To locate it, please use the site search for terms such as "ambulance stations" or "our stations".

2. Meal Break Remuneration & Policy

- Do front-line operational staff receive payments for late or disturbed/missed meal breaks?
- If so, please detail the specific payment amounts and the mechanism for how these are triggered.
- Please define the "Meal Break Window" (the period during a shift where a break must be taken to avoid a penalty payment).

We hold information within scope of question 2. However, we are withholding it under **section 21** of the Freedom of Information Act 2000 (information reasonably accessible to the applicant by other means) because the details requested are already publicly available.

The information is available on the Trust's website here within the Meal Break Policy.

3. Overtime Structure

- How are overtime payments calculated and applied within the service?
- Please specify the multipliers used (e.g., 1.5x) and any variations for public holidays.

We hold information within scope of question 3. However, we are withholding it under **section 21** of the Freedom of Information Act 2000 (information reasonably accessible to the applicant by other means) because the details requested are already publicly available.

The information is available on the Trust's website here within the Overtime Policy.

4. Unsocial Hours Payments

- Please confirm if staff are paid unsocial hours enhancements under Section 2 or Annex 5 of the Agenda for Change handbook (or if a local agreement is in place).
- Please provide the percentage enhancement rates for:
  - Weeknights
  - Saturdays
  - Sundays and Bank Holidays

Information regarding the pay and banding of staff is available publicly. This information can be found here NHS Terms and Conditions of Service Handbook |

NHS Employers Specifically Annex 5 Annex 5 - Provisions for unsocial hours payments for ambulance staff

Next steps

Some information held by the Trust is routinely published on our website and may be of assistance, including information we have relied upon for **section 21** above.

If you are dissatisfied with the Trust's response to your request, you have the right to ask for an internal review.

Requests for an internal review should be submitted within **40 working days** of the date of this response and should be sent to:

Richard Banks, Head of Corporate Governance at **FOI@secamb.nhs.uk**

The internal review will be conducted by an individual who was not directly involved in handling your original request, ordinarily the Trust's Data Protection Officer. We aim to complete internal reviews within **20 working days** of receipt.

If you remain dissatisfied following the outcome of the internal review, you may complain to the Information Commissioner's Office (ICO). The ICO generally expects complaints to be raised promptly following the completion of an internal review.

The easiest way to raise a complaint is via the ICO's website:
www.ico.org.uk/foicomplaints

Alternatively, you may write to:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Yours sincerely,

Corporate Governance Team
South East Coast Ambulance Service NHS Foundation Trust