



Trust Headquarters  
Nexus House  
4 Gatwick Road  
Crawley  
West Sussex  
RH10 9BG

Tel: 0300 123 0999  
[www.secamb.nhs.uk](http://www.secamb.nhs.uk)

5th February 2026  
Internal Ref: 260140  
Email:

Dear ,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

### **FOI Request**

I am writing to make a request under the Freedom of Information Act 2000. Please provide the following information relating to the Applicant Tracking System (ATS) currently used by South East Coast Ambulance Service NHS Foundation Trust:

#### **ATS details**

- The name of the Applicant Tracking System currently in use:
- The supplier/vendor of the system:

#### **Contract information**

- The start date of the current ATS contract:
- The end date of the current ATS contract:
- Any extension options included within the contract (if applicable):
- Contract value (£):

#### **Future procurement**

- Whether the Trust intends to re-tender for the ATS at the end of the current contract:
- If known, the anticipated timeframe for any future tender or procurement process:

#### **Contract ownership**

- The job title and department of the officer with primary responsibility for managing the current ATS contract:

#### **Procurement responsibility**

- The job title and department of the person primarily responsible for procurement of recruitment or HR systems within the Trust:



If any part of this request is exempt from disclosure, please identify the relevant exemption(s) and provide any information that can be disclosed.  
I am happy to receive the response by email. If clarification is required to process this request, please let me know as soon as possible.

I understand that under the Freedom of Information Act, you are required to respond within 20 working days.

### **Formal Response**

**I am writing to make a request under the Freedom of Information Act 2000. Please provide the following information relating to the Applicant Tracking System (ATS) currently used by South East Coast Ambulance Service NHS Foundation Trust:**

#### **ATS details**

- **The name of the Applicant Tracking System currently in use:**

TRAC Recruitment System

- **The supplier/vendor of the system:**

Civica UK Ltd

#### **Contract information**

- **The start date of the current ATS contract:**

10<sup>th</sup> September 2025

- **The end date of the current ATS contract:**

9<sup>th</sup> September 2027

- **Any extension options included within the contract (if applicable):**

No extension options included

- **Contract value (£):**

The Trust considers the withheld information to be exempt from disclosure under Section 43(2) of the Freedom of Information Act 2000. This exemption applies where the release of information would, or would be likely to, prejudice the commercial interests of any person or organisation, including the public authority itself. In this case, disclosure would be likely to compromise commercially sensitive information relating to suppliers, systems, and/or operational arrangements, which could



negatively impact the Trust's ability to secure value for money, maintain fair competition, or protect the integrity and security of its commercial operations.

Section 43(2) is a qualified exemption and requires the Trust to conduct a public interest test. While the Trust recognises the general public interest in transparency and accountability, on balance, the public interest in withholding this information outweighs the public interest in disclosure. Releasing this information would likely place the Trust and/or third-party suppliers at a commercial disadvantage, potentially weakening negotiating positions, exposing vulnerabilities, or revealing sensitive contractual or technical arrangements.

### **Future procurement**

- **Whether the Trust intends to re-tender for the ATS at the end of the current contract:**

Yes – It is likely this will be procured via a compliant Framework such as Crown Commercial Services.

- **If known, the anticipated timeframe for any future tender or procurement process:**

Unknown at present.

### **Contract ownership**

- **The job title and department of the officer with primary responsibility for managing the current ATS contract:**

Assistant Director of Procurement and Services - People Services

### **Procurement responsibility**

- **The job title and department of the person primarily responsible for procurement of recruitment or HR systems within the Trust:**

Associate Director of Procurement

**If any part of this request is exempt from disclosure, please identify the relevant exemption(s) and provide any information that can be disclosed. I am happy to receive the response by email. If clarification is required to process this request, please let me know as soon as possible.**

### **Next steps**

Please note you will be able to source a lot of information which is made available on our website.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: [FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the [Information Commissioner's Office](https://www.ico.org.uk/foicomplaints) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: [www.ico.org.uk/foicomplaints](https://www.ico.org.uk/foicomplaints).

Alternatively, the ICO's postal address is:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator  
South East Coast Ambulance Service NHS Foundation Trust**



Saving Lives,  
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon