



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Tel: 0300 123 0999
www.secamb.nhs.uk

11th February 2026
Internal Ref: 260132
Email:

Dear ,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

FOI Request

Please could you confirm if you can provide the following information Free of Charge or if a fee will be applicable – If a fee is applicable, please confirm the price (before providing any information)?

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

Confidential Waste Destruction Contract

The details I require are:

- Has confidential waste been procured via tender or framework, or another means, if other means, please confirm how you procured your confidential waste.
- If a framework, could you confirm the name of the framework please?
- Actual contract values of each framework/contract (& any sub lots)
- Start date (month and year) & duration of contract
- Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?
- Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?
- Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?
- Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?



Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?

- Who is the current supplier?
- If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?
- Will this request and response be published on your website? If so, could you provide a link?

Thank you for your help.

Formal Response

Please could you confirm if you can provide the following information Free of Charge or if a fee will be applicable – If a fee is applicable, please confirm the price (before providing any information)?

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

Confidential Waste Destruction Contract

The details I require are:

- **Has confidential waste been procured via tender or framework, or another means, if other means, please confirm how you procured your confidential waste.**
- **If a framework, could you confirm the name of the framework please?**

The contract was awarded to Sharpsmart Ltd under Lot 9: Total recycling and waste management of the SBS Sustainable Healthcare Recycling & Waste Management Framework, reference 10219.

- **Actual contract values of each framework/contract (& any sub lots)**

Shred Station Services is sub-contractor used for Confidential Waste, the annual charge for this element of the contract, for the whole trust, is £37,057 – no further detail on values can be given as this is commercially confidential and would be a breach of contract.

- **Start date (month and year) & duration of contract**
- **Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?**



The contract period runs for 1 year from 1st November 2025, with an option to extend which will be reviewed August/ September 2026.

- **Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**

The contract was a direct award because the Southern Ambulance Service Collaboration will be working together on new tender documentation from April 2026, with a view to issuing a tender for all 5 members ready for contract commencement from April 2027. East of England Ambulance Service NHS Trust (EEAST) will be the lead for the collaborative tender.

- **Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?**
- **Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?**
Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?

The Estates Procurement Contract Manager is responsible for the procurement process, their generic email address is procurement@secamb.nhs.uk. Estates Department manage the day-to-day operation of the contract, their email address is EstatesTeam@secamb.nhs.uk.

The Trust does not provide individual names or contact details in response to FOI requests. Business enquiries can be made by emailing enquiries@secamb.nhs.uk. Alternatively, names and roles of SECAMB employees already in the public domain can be found via our website here: [About Us | SECAMB](#)

- **Who is the current supplier?**

Sharpsmart Ltd

- **If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?**

Shred Station Services is sub-contractor used for Confidential Waste

- **Will this request and response be published on your website?> If so, could you provide a link?**

All FOIs are published [here](#) and you will be able to search for it with the individual FOI reference above (260132).

Next steps

Please note you will be able to source a lot of information which is made available on our website.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the [Information Commissioner's Office](#) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**



Saving Lives,
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon