



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Tel: 0300 123 0999
www.secamb.nhs.uk

13th January 2026
Internal Ref: 251228
Email:

Dear ,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

FOI Request

You asked us:

ORIGINAL REQUEST – FOI 250627:

Information on late payment

Request

We request under FOIA that you provide, (preferably in Microsoft Excel or an equivalent machine-readable format) the following information in respect of suppliers which were not paid in within 30 days for the period starting 1 April 2022 to the date of this request:

- 1. Supplier Name***
- 2. Invoice Date***
- 3. Gross Invoice Value***
- 4. Payment Date***
- 5. Late Payment Compensation or Interest Paid (if any)***

Clarification:



We reiterate that this request:

(a) It is limited to information which should (if proper records are kept) be readily available from a purchase ledger system and should therefore be possible to retrieve without any difficulty and without imposing any significant burden;

(b) It relates to organisations (not individuals) who are entitled to be paid out of public funds for public services, and we do not require the disclosure of any personal information of any individual person;

(c) It does not require the disclosure of any confidential information or information to the production of which there could be any other lawful objection.

Compliance Assistance:

While we do not anticipate any grounds on which the requested information can lawfully be withheld, we nonetheless remind you of your duty under section 16 of FOIA to advise and assist requesters.

UPDATED REQUEST:

I'm writing to ask whether any of the following fields (or similar) are already available within your system, and if so, whether you could add them to the dataset you previously provided under FOI reference 250627 supplied on 17/07/2025.

Providing the date you received the invoice would be a really useful addition as would any of the other examples below:

- Invoice due date
- Invoice approved date
- Invoice payment terms
- Invoice query/dispute flag (e.g. Y/N)
- Reason for invoice query/dispute/delay

I want to emphasise that I do not wish to create any additional work. I'm only asking for this information if it already exists in your system and can be exported easily alongside the information you've already supplied.

If these fields are available and can be shared, I'd be very grateful if you could provide them (even if this means treating it as a new request). If not, please just let me know and I'll make a note — there's no need to take any further action.



Formal Response

The Trust confirms it holds the information you have requested.

You asked us:

ORIGINAL REQUEST – FOI 250627:

Information on late payment Request

We request under FOIA that you provide, (preferably in Microsoft Excel or an equivalent machine-readable format) the following information in respect of suppliers which were not paid in within 30 days for the period starting 1 April 2022 to the date of this request:

- 6. Supplier Name***
- 7. Invoice Date***
- 8. Gross Invoice Value***
- 9. Payment Date***
- 10. Late Payment Compensation or Interest Paid (if any)***

Clarification:

We reiterate that this request:

- (a) Â Â is limited to information which should (if proper records are kept) be readily available from a purchase ledger system and should therefore be possible to retrieve without any difficulty and without imposing any significant burden;***
- (b) Â Â relates to organisations (not individuals) who are entitled to be paid out of public funds for public services, and we do not require the disclosure of any personal information of any individual person;***
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Excel file updated up to December 2025, with additional fields as requested.

Next steps

Please note you will be able to source a lot of information which is made available on our website.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the [Information Commissioner's Office](https://www.ico.org.uk/foicomplaints) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**



Saving Lives,
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon