NHS
South East Coast
Ambulance Service
NHS Foundation Trust

Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Tel: 0300 123 0999
www.secamb.nhs.uk

Internal Ref: 250933-250423
Email:

Dear ,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

FOI Request

You asked us:

Under the Freedom of Information Act 2000, please provide the following information about your procurement of any
(i) external Data Protection Officer (DPO),
(ii) Data protection GDPR compliance services for the period FY2022-23 to FY2024-25:

1. Current DPO arrangements
1.1 Is the organisation's DPO and other staff that work on data protection compliance:
(a) An internal employee
(b) A DPO provided by an external service provider
(c) Hybrid (internal staff with external service provider support)
1.2 Where services are provided by external providers, please share the following information:
(a) The Company name(s)
(b) Annual spend by your organisation (FY2022/2023 through to FY2024/2025)
(c) The highest day rate paid
(d) Contract dates (start/end/renewal terms)
(e) A brief description of the project or services provided (for instance, project title or internal reference)
(f) Services covered (e.g., audits, breach management, SAR management, delivery of DPIAs) • Please indicate what deliverables were produced • Procurement method (e.g., open competition, framework agreement, direct award) and name of the procurement framework, if applicable.
2. Consultancy Spend

2.1 What is the organisation's, total annual expenditure on data protection/GDPR consultancy services?
2.2 For SoW/projects which have a spend of more than £5k), please share the following information:

- **Supplier company name**
- **The scope of the Project (e.g., "ICO investigation support", DPIA support, Internal Audit recommendation support) • Spend • Procurement method**

3. Data Protection Compliance staffing
3.1 The Number of in-house data protection staff in the organisation? (FTE)
3.2 Are there any vacant roles? (Yes/No)
3.3 Where there any ICO investigations, audits, or enforcement actions for the period from FY2022/2023 to FY 2024/2025?

4. Future Plans
4.1 Is your organisation planning to put out to tender for any DPO/GDPR services in the current financial year?
4.2 If yes please provide the following:
Expected timeline
Budget range
Key service requirements
Procurement method

Fulfilment of this request
Format: Prefer CSV/Excel, Word or PDF or any commonly used filetype format. If fulfilling the full request would exceed the appropriate cost limit under Section 12 of the Act, please provide as much of the information as possible within the limit, and advise me under your obligations in Section 16 on how I may refine the request to bring it within scope.

Formal Response

The Trust confirms it holds part of the information you have requested.

Under the Freedom of Information Act 2000, please provide the following information about your procurement of any
(i) external Data Protection Officer (DPO),
(ii) Data protection GDPR compliance services for the period FY2022-23 to FY2024-25:

1. Current DPO arrangements
1.1 Is the organisation's DPO and other staff that work on data protection compliance:
(a) An internal employee – Yes.
(b) A DPO provided by an external service provider – Not Applicable
(c) Hybrid (internal staff with external service provider support) - Not Applicable

1.2 Where services are provided by external providers, please share the following information:
(a) The Company name(s)- Not Applicable
(b) Annual spend by your organisation (FY2022/2023 through to FY2024/2025) -)- Not Applicable
(c) The highest day rate paid –- Not Applicable
(d) Contract dates (start/end/renewal terms) - Not Applicable
(e) A brief description of the project or services provided (for instance, project title or internal reference) -)- Not Applicable
(f) Services covered (e.g., audits, breach management, SAR management, delivery of DPIAs) • Please indicate what deliverables were produced • Procurement method (e.g., open competition, framework agreement, direct award) and name of the procurement framework, if applicable. - Not Applicable

2. Consultancy Spend
2.1 What is the organisation's, total annual expenditure on data protection/GDPR consultancy services? Not Applicable
2.2 For SoW/projects which have a spend of more than £5k), please share the following information - Not Applicable
- **Supplier company name -** Not Applicable
- **The scope of the Project (e.g., " ICO investigation support", DPIA support, Internal Audit recommendation support) • Spend • Procurement method -** Not Applicable

3. Data Protection Compliance staffing
3.1 The Number of in-house data protection staff in the organisation? (FTE) - DPO 1FTE, Information Governance Manager **–** 1 FTE
3.2 Are there any vacant roles? Yes **-** Information Governance Lead
3.3 Where there any ICO investigations, audits, or enforcement actions for the period from FY2022/2023 to FY 2024/2025? - No

4. Future Plans
4.1 Is your organisation planning to put out to tender for any DPO/GDPR services in the current financial year? - No
4.2 If yes please provide the following:
Expected timeline
Budget range
Key service requirements
Procurement method

Next steps

We publish a variety of information which may assist future enquiries relating to our service on our website – www.secamb.nhs.uk.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address:

FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer. We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the Information Commissioner's Office (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust