Internal Ref: 250929-250415
Email:

Dear,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

Please accept the Trust's apologies for the delay and inconvenience you have experienced regarding your FOIA request.

FOI Request

You asked us:

Could you kindly provide information in response to the questions below?
A. Print Estate Overview
  1. **What is the total number of photocopiers, multi-functional devices (MFDs), single-function printers, and dedicated print room devices currently in use across the   tilize   tion? Please include:**
       o **The manufacturer of each device and models in use**
       o **The current supplier or service provider**
       o **Print management software in use: ie, PaperCut, Vasion Print, HP Secure Print, SafeQ**
  2. **Do you   tilize any other types of printers such as the below list, and if yes, please provide details of the numbers, manufacturer and supplier details:**
       o **Wide format printers**
       o **Label printers**
       o **ID badge printers**
       o **Braille printers**
B. IT and Print Supply Chain
3. Please list all Print and IT resellers or suppliers you currently engage with for:
       o **Toners and consumables**
       o **Parts and servicing**
       o **Procurement of laptops, PCs, tablets, and other end-user devices**
       o **What are the contract durations (start and end dates) associated with each of the above suppliers?**

C. Technology Refresh Cycles and Hardware Estate
5. When is your next scheduled refresh or renewal for:
    o **Print hardware**
    o **End-user computing devices**
    o **Core IT infrastructure**
6. Who is your current supplier for print and MFD devices deployed across your estate?
7. Which brands of devices are currently deployed for print and end user computing (e.g. HP, Samsung, Epson, Dell, Apple, etc.)?

D. Procurement Routes
8. How were the above devices and services procured?
    o **Was this via a public sector framework, open tender, or another route?**
    o **If procured via a framework, please specify the framework name and whether this was through a mini-competition or direct award.**

E. Spend and Volumes
9. What is the annual spend on printing (including both hardware and ongoing costs such as consumables and servicing)?

10. What is your annual print/copy volume (approximate if necessary)?
11. What is your approximate annual spend on ICT hardware, including:
    o **Laptops and PCs**
    o **Monitors, displays, and signage**
    o **Audio visual equipment (including touch screens)**
    o **Visitor management systems**
    o **Tablets and mobile devices**

F. Key Contacts
12. Who is responsible for managing your print/MFD estate and related contracts? – Please provide job title(s) and, where available, contact information.
13. Who is responsible for the procurement and management of end-user computing devices (laptops, PCs, Macs, tablets, etc.)?
    o **Please provide job title(s) and, where available, contact information.**

Formal Response

The Trust confirms it holds the information you have requested.

Could you kindly provide information in response to the questions below?
A. Print Estate Overview
   1. **What is the total number of photocopiers, multi-functional devices (MFDs), single-function printers, and dedicated print room devices currently in use across the   tilize   tion?**

   - The Trust has 68 MFDs and 6 desktop printers.

Please include:

   a. **The manufacturer of each device and models in use**

   – Konica Minolta

   b. **The current supplier or service provider**

   – Konica Minolta

   c. **Print management software in use: ie, PaperCut, Vasion Print, HP Secure Print, SafeQ**

   - MFDs use SafeQ provided via same contract with Konica Minolta

2. **Do you tilize any other types of printers such as the below list, and if yes, please provide details of the numbers, manufacturer and supplier details:**

   a. **Wide format printers**

   HP Designjet T520 A1 x1 (bought in 2013 no further details).

   b. **Label printers**

   various handheld devices, primarily Dymo.

   c. **ID badge printers**

   various Magicard models, via SCC PLC.

   d. **Braille printers**

B. IT and Print Supply Chain

3. Please list all Print and IT resellers or suppliers you currently engage with for:

   e. **Toners and consumables –**

   Konica Minolta

   f. **Parts and servicing**

   Konica Minolta

   g. **Procurement of laptops, PCs, tablets, and other end-user devices**

   CDW Ltd

h. What are the contract durations (start and end dates) associated with each of the above suppliers?

Konica Minolta – 01/11/2025 to 31/10/2026
CDW Ltd – expired, new term under negotiation

C. Technology Refresh Cycles and Hardware Estate
5. When is your next scheduled refresh or renewal for:

i. Print hardware

One year extension of current contract until 31st October 2026

j. End-user computing devices

We do not have a dedicated hardware refresh programme, we use manufacturer warranties and replace when devices are no longer serviceable.

k. Core IT infrastructure

As above

8. Who is your current supplier for print and MFD devices deployed across your estate?

Answered in question 1.

9. Which brands of devices are currently deployed for print and end user computing (e.g. HP, Samsung, Epson, Dell, Apple, etc.)?

Answered in question 1.

10.
D. Procurement Routes
8. How were the above devices and services procured?

l. Was this via a public sector framework, open tender, or another route?

Konica Minolta – Framework CPC/DU/MFD/02A, direct award.
CDW Ltd – Framework SBS/19/AB/WAB/9411, direct award

m. If procured via a framework, please specify the framework name and whether this was through a mini-competition or direct award.

As above

E. Spend and Volumes

Saving Lives,
Serving Our Communities

9. What is the annual spend on printing (including both hardware and ongoing costs such as consumables and servicing)?

> The annual spend on printing is £88,099.

10. What is your annual print/copy volume (approximate if necessary)?

> (a) Mono – 955,029 (b) Colour – 1,309,284

11. What is your approximate annual spend on ICT hardware, including:
   n. **Laptops and PCs**
   o. **Monitors, displays, and signage**
   p. **Audio visual equipment (including touch screens)**
   q. **Visitor management systems**
   r. **Tablets and mobile devices**

> The annual spend on ICT hardware is £1,226,668.

F. Key Contacts
12. Who is responsible for managing your print/MFD estate and related contracts? – Please provide job title(s) and, where available, contact information.-with

14. Who is responsible for the procurement and management of end-user computing devices (laptops, PCs, Macs, tablets, etc.)?
   o **Please provide job title(s) and, where available, contact information.**

The Trust does not provide individual names or contact details in response to FOI requests. Business enquiries can be made by emailing #enquiries@secamb.nhs.uk. Alternatively, names and roles of SECAmb employees already in the public domain can be found via our website here: About Us | SECAmb

Next steps

We publish a variety of information which may assist future enquiries relating to our service on our website – www.secamb.nhs.uk.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer. We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the Information Commissioner's Office (ICO). Complaints to the ICO should be made within six weeks of receiving the

outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust

Saving Lives,
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon