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Email

Tel: 0300 123 0999  
[www.secamb.nhs.uk](http://www.secamb.nhs.uk)

Dear Sir/Madam,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

### **FOI Request**

You asked us:

**Please consider the following as a request under the Freedom of Information Act (2000).**

**Please provide the following:**

**1. For each of the following financial years (24/25, 23/24, 22/23, 21/22, 20/21):**

- a) The number of financial overpayments made to staff
- b) number of financial underpayments made to staff.
- c) The respectively amounts of overpayments in GDP
- d) the respective amounts of underpayments in GDP

**2. And then the number of times bailiffs or any other debt enforcement agency was brought in to pursue trust staff in order to recover overpayments.**

**Please provide this for each of the following financial years (24/25, 23/24, 22/23, 21/22, 20/21):**

**\*If financial year is not possible, please provide instead by calendar year / any other format in which you hold your data**

**\*\* Wherever possible (and where this doesn't impact on cost) please provide the information in Excel format.**

### **Formal Response**

The Trust confirms it holds / confirms it holds part of / does not hold the information you requested.



**1. For each of the following financial years (24/25, 23/24, 22/23, 21/22, 20/21):**

- a) The number of financial overpayments made to staff**
- b) number of financial underpayments made to staff.**
- c) The respectively amounts of overpayments in GBP**
- d) the respective amounts of underpayments in GBP**

<b>Year:</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
Overpayments No	233	140	135	223	142
Underpayments No	0	0	0	0	0
Overpayments GBP	246,929	179,852	216,328	201,810	216,035
Underpayments GBP	0	0	0	0	0

*Note: original request asked for GDP, as a Trust we report in GBP (British Pounds £)*

Salary overpayments follow the Trusts procedure:

Please see attached Over and Under Payment of Salary Procedure Document.

If the overpayment is equal to or is less than £50 the overpayment is collected in the next salary payment, if the overpayment is greater than £50 a repayment plan is agreed with the employee line manager and HR.

**2. And then the number of times bailiffs or any other debt enforcement agency was brought in to pursue trust staff in order to recover overpayments.**

**Please provide this for each of the following financial years (24/25, 23/24, 22/23, 21/22, 20/21):**

The Trust has not used bailiffs or any other debt enforcement agency to recover overpayments for these financial years.

### **Next steps**

We publish a variety of information which may assist future enquiries relating to our service on our website – [www.secamb.nhs.uk](http://www.secamb.nhs.uk).

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: [FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer. We will endeavour to complete this request within 20 working days.



Should you remain dissatisfied then you can contact the [Information Commissioner's Office](#) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints).

Alternatively, the ICO's postal address is:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator**  
**South East Coast Ambulance Service NHS Foundation Trust**



Saving Lives,  
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon