



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Internal Ref: 250708
Email:

Tel: 0300 123 0999
www.secamb.nhs.uk

Dear,

The trust acknowledges receipt of your Freedom of Information Act 2000 (FOIA) request, referenced above. Please ensure you quote this number in any future correspondence.

FOI Request

You asked us:

Please supply the job description being utilised to recruit to the position of Enterprise Architect via contractors.

Formal Response

The Trust does not hold a job description document matching the requested description of 'being utilised to recruit to the position of Enterprise Architect via contractors'.

The Trust located one document based on the description in your request. This is the only record that the Trust holds, relating to 'Enterprise Architect' job description. Please find attached the document *Digital Enterprise Architect - Draft JD*.

The Trust requests the following context is noted:

The disclosed document was prepared in February 2025, as part of proposals for changes to the Trust's Digital Directorate. The document is incomplete and has not been subject to any formal review, or process of governance oversight. The document has not been finalised to form the basis of a recruitment effort. As such, this document does not accurately represent any current or proposed role within the Trust.

Under the FOIA, Trust records are to be considered for disclosure whether or not they are current, accurate and/or finalised. Therefore, the Trust has elected to disclose this record in draft status, along with the above contextual notes.



Next steps

We publish a variety of information which may assist future enquiries relating to our service on our website – www.secamb.nhs.uk.

Should you be dissatisfied with our response then in the first instance please contact Richard Banks, Head of Corporate Governance, via the following email address: FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer. We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the [Information Commissioner's Office](http://www.ico.org.uk/foicomplaints) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust



Saving Lives,
Serving Our Communities

Chair: Michael Whitehouse CEO: Simon Weldon