



Trust Headquarters
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Internal Ref:
Email:

Tel: 0300 123 0999
www.secamb.nhs.uk

Dear

The Trust is in receipt of your Freedom of Information Act 2000 (FOIA) request, thank you. This request has been assigned the internal reference quoted above; please ensure that you quote this number in any future correspondence.

FOI Request

You asked us:

I am conducting an FOI-based study to explore the current state of community and/or patient public involvement and engagement (PPIE) within high-level agenda setting health research boards in NHS Trusts/Board in the UK.

May I please ask for the following information under the FOI act.

1. Does your NHS Trust/Board have an executive board where health research strategy for the hospital/s is set? e.g a Research and Innovation Board or other relevant high-level board.
2. If yes, is there a PPIE (patient public involvement engagement) representative on this board with the specific remit to provide insights into research agenda setting from the perspective of a patient with lived experience of health issues or as a member of the public/community? [I am not referring to the presence of a lay chair].
3. Is there a PPIE advisory structure (e.g. board, committee, panel) which provides PPIE insights to inform the work of the executive board? (not within individual study groups- I refer to high level feedback into your research strategy meetings).
4. If yes to question 2, 3, 4 or 5, please provide the most recent minutes/agenda with a list of members with designated roles/remits (not names).
5. Are PPIE representatives remunerated?
6. Do you require PPIE representatives to do any training? If yes, please specify e.g NIHR training or in house-training.
7. I realise that some of this information may already be available. However, I was unable to locate it. So, if it is, please provide me with a link to the data.



Formal Response

The Trust confirms it holds the information you requested.

1. Does your NHS Trust/Board have an executive board where health research strategy for the hospital/s is set? e.g a Research and Innovation Board or other relevant high-level board.

Trust research strategy is set by the Research and Development Group (RDG), reporting to the Executive Board via the Quality Governance Group.

2.

If yes, is there a PPIE (patient public involvement engagement) representative on this board with the specific remit to provide insights into research agenda setting from the perspective of a patient with lived experience of health issues or as a member of the public/community? [I am not referring to the presence of a lay chair].

There are two PPIE representatives that regularly attend RDG meetings with a remit as you describe. These representatives also engage with PPIE communities such as that within the NIHR Research Delivery Network.

3. Is there a PPIE advisory structure (e.g. board, committee, panel) which provides PPIE insights to inform the work of the executive board? (not within individual study groups- I refer to high level feedback into your research strategy meetings).

In excess of the PPIE members of the RDG, there is no PPIE advisory structure related to research that informs the RDG's strategy meetings. Trust members, the Trust's community forum, and members of the public who have signed up to the research department's mailing list may be canvassed related to specific topics and/or studies on a case by case basis.

4. If yes to question 2, 3, 4 or 5, please provide the most recent minutes/agenda with a list of members with designated roles/remits (not names).

Attached.

Invited: – Head of Research; – Research Manager; – Senior Research Paramedic; – Paramedic Senior Research Fellow; – Research Paramedic; – Acting Chief Medical Officer; – Acting Deputy Chief Medical Officer (Medical); - Consultant Paramedic Critical Care & Resuscitation; – Deputy Director of Quality Improvement; – Consultant Paramedic (Clinical Education); – Head of Clinical Education; - Associate Director of Quality and Compliance (Medical); – Information Governance Manager; – Lay Member; – Lay Member; – P3 Research Paramedic.



5. Are PPIE representatives remunerated?

Yes, they are able to claim for time and travel expenses.

6. Do you require PPIE representatives to do any training? If yes, please specify e.g NIHR training or in house-training.

We do not require PPIE representatives to do any training as a formal standard but if anyone is interested in learning more about the research process, we would certainly facilitate access to NIHR Research Champion/Advocate training or any other opportunities that might be available in liaison with the PPIE leads from our local Research Delivery Network and Applied Research Collaboration. When collaborating on individual studies, training for PPIE representatives specific to that study may be delivered in-house or sourced externally as appropriate.

7. I realise that some of this information may already be available. However, I was unable to locate it. So, if it is, please provide me with a link to the data.

N/A

Next steps

We hope you find the information provided to be of some assistance.

Should you be dissatisfied with our response then in the first instance please contact Caroline Smart, Head of Information Governance, via the following email address:

FOI@secamb.nhs.uk

You can ask us to review our original response. If you would like us to carry out an internal review, please let us know within 40 working days of you receiving our original response. This review will be conducted by an individual who was not directly involved in reviewing the original response, ordinarily, the Trust Data Protection Officer. We will endeavour to complete this request within 20 working days.

Should you remain dissatisfied then you can contact the [Information Commissioner's Office](#) (ICO). Complaints to the ICO should be made within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website:

www.ico.org.uk/foicomplaints.

Alternatively, the ICO's postal address is:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

Freedom of Information Coordinator

South East Coast Ambulance Service NHS Foundation Trust