

Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Internal Ref: Email:

Tel: 0300 123 0999 www.secamb.nhs.uk

Dear,

The trust is in receipt of your information request, thank you. Please accept this formal response, which has been given the internal reference quoted above. Please quote this reference number in any correspondence.

Please accept the Trust's sincere apologies for the delay and inconvenience you have experienced regarding this response. At the time of writing the Trust continues to receive high volumes of FOI requests, many of which are complex and time consuming. In this instance, the Trust has not responded within the required 20 days, and for this we apologise.

Request

You asked us:

We are currently reviewing the JD for our director of operations role, and are seeking to benchmark this against other ambulance services. Could I please ask if you are able and willing to share the job description for your director of Ops or equivalent role?

We have processed your request under the Freedom of Information Act 2000 (FOIA)

Response

The formal Trust response follows.

The Trust confirms it holds the information you requested.

We are currently reviewing the JD for our director of operations role, and are seeking to benchmark this against other ambulance services. Could I please ask if you are able and willing to share the job description for your director of Ops or equivalent role?

Please see attached job description.

The Trust does not provide individual names or contact details in response to FOI requests. Business enquiries can be made by emailing enquiries@secamb.nhs.uk.

Alternatively, names and roles of SECAmb employees already in the public domain can be found via our website here: About Us | SECAmb

Next steps

We hope you find the information provided to be of some assistance.

Should you be dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address: FOI@secamb.nhs.uk

You can ask us to review our response. If you would like us to carry out a review, please let us know within 40 working days. This will be conducted by someone who was not involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

Should you remain dissatisfied following our internal review, you can complain to the <u>Information Commissioner's Office</u> (ICO). You should make complaints to the ICO within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: <u>www.ico.org.uk/foicomplaints</u>.

The ICO's postal address is: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Chair: Michael Whitehouse CEO: Simon Weldon

Yours sincerely,

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust

