



Trust Headquarters  
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West Sussex  
RH10 9BG

Internal Ref:  
Email:

Tel: 0300 123 0999  
[www.secamb.nhs.uk](http://www.secamb.nhs.uk)

Dear,

The trust is in receipt of your information request, thank you. Please accept this formal response, which has been given the internal reference quoted above. Please quote this reference number in any correspondence.

### **Request**

You asked us:

**The information I'm interested in is the command structure, so all the way from like Student Paramedic up to the top of gold command as well as some information on the divisions (HART & HEMS). With the Kent Surrey and Sussex air ambulance would I also email them?**

We have processed your request under the Freedom of Information Act 2000 (FOIA)

### **Response**

The formal Trust response follows.

The Trust confirms it holds the information you requested.

**The information I'm interested in is the command structure, so all the way from like Student Paramedic up to the top of gold command as well as some information on the divisions (HART & HEMS). With the Kent Surrey and Sussex air ambulance would I also email them?**

Please see attached Incident Response Plan relating to the command structure.

Our HART teams operate in line with the national requirements.

5 HART paramedics under direction of a HART Team Leader.

The Team leader would take on a functional role in an incident although all of our team leaders are also trained to an operational command role.



Day to day management there is a HART Operations Manager to co ordinate and give direction to the team leaders.

This is replicated across both East and West Sites.

Please contact Kent, Surrey and Sussex Air Ambulance directly to obtain information on their command structure.

### **Next steps**

We hope you find the information provided to be of some assistance.

Should you be dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address: [FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

You can ask us to review our response. If you would like us to carry out a review, please let us know within 40 working days. This will be conducted by someone who was not involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

Should you remain dissatisfied following our internal review, you can complain to the [Information Commissioner's Office](#) (ICO). You should make complaints to the ICO within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: [www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints).

The ICO's postal address is:  
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator**  
**South East Coast Ambulance Service NHS Foundation Trust**



Saving Lives,  
Serving Our Communities

Chair: Usman Khan CEO: Simon Weldon