



Trust Headquarters
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Email:

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Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 240408.

Firstly, please accept my sincere apologies for the delay and inconvenience you have experienced regarding this request. In this instance the Trust has not responded to your request within the required 20 days, and for this I apologise.

At the time of writing the Trust continues to receive high volumes of FOI requests, many of which have been complex and time consuming.

To note:

A part response was provided on 14th June 2024 via email, this included:

- Confirmation of emails requiring filtering for relevance, and redaction.
- Two redacted risk records.
- Confirmation of a business case and associated minuted discussion at a meeting of executives.

A part response was provided on 2nd July 2024 via emailed attachment(s), this included:

- All the part response from 14th June 2024
- Paper: 484-23 Evaluation of power infrastructure and generators – Redacted
- Minutes: 484-23 EMB Minute 2024_02_28 – Redacted
- Risks: R425 & R475 - Redacted

To clarify, this response only pertains to the outstanding element of your FOI request, for copies of emails as illustrated below.

FOI request:

You requested the following information, please see our response below and attachments as detailed:

Please provide copies of emails, documents, risks, or papers concerning:

- **Issues/faults/rectifications for generators**
- **Discussion regarding the responsibility (e.g. directorate or department) for generators**
- **Plans for future management approach to generators**
- **Risk entries for generators or any discussion concerning these**

These may have been presented at board, EMB, SMG, or be moving between the following key roles:

- **Head of Risk and Incidents**
- **Chief Finance Officer**
- **Chief Executive Officer**
- **Head of Strategic Estates and Facilities**
- **Associate Director of IT**
- **Chief Executive Officer**

For response purposes, I have divided the request into types of information:

“Emails, documents, risks or papers”

The types of information are then reviewed as to whether they concern the following subject matter:

- “- Issues/faults/rectifications for generators
- “- Discussion regarding the responsibility (e.g. directorate or department) for generators
- “- Plans for future management approach to generators
- “- Risk entries for generators or any discussion concerning these”.

Trust response:

To demonstrate a compliant review and approval process, the FOI portfolio has produced and completed a separate explanatory document in the form of a checklist. This is similar in type and format to our existing DSAR checklist and has been tailored to meet this specific request type. This document is also provided within our response and will aid in the understanding of the redactions applied.

A judgement was made based on the estimated processing time required to comply with the request. Following review by the Information Governance Manager and Head of Information Governance / Data Protection Officer, the decision was to focus efforts on the previous financial year, April 2023 – March 2024.

Due to the delayed preparation of the email search and redaction, emails during the majority of Q1 24/25 were also included, making the email search window 01-Apr-2023 – 19-Jun-2024. There are a variety of emails earlier than 01-Apr-2024, which are shown as replies / forwards quoted inline.

Redacted emails now accompany this request response.

Further information:

As a Trust, SECamb acknowledges and understands its statutory legal obligations around the completion of Freedom of Information requests. It has a robust internal FOI process in place whereby all requests are initially reviewed and forwarded to the appropriate stakeholder portfolio to provide the requested information.

Information is collated, with all responses undertaking a vigorous review and sign off process prior to sending. This review process also includes the associated portfolio Director and Trust FOI Lead.

In the spirit of being open and transparent I have provided contact details for the Information Commissioners Office (ICO) should you wish to make a formal complaint.

Head Office.
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Once again, please accept my apologies for the inconvenience caused in relation to completing your request.

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust