



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Internal Ref: 240802
Email:

Tel: 0300 123 0999
www.secamb.nhs.uk

Dear ,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 240802 and ICO decision notice (Ref: IC-335262-H3Y1). Please quote this reference number in any correspondence.

Please accept the Trust's sincere apologies for the delay and inconvenience you have experienced regarding this response. At the time of writing the Trust continues to receive high volumes of FOI requests, many of which are complex and time consuming. In this instance, the Trust has not responded within the required 20 days, and for this we apologise.

Request

You asked us:

Under the freedom of information act, please could I request the following information.

I would like the trust to supply me with the breakdown of all costs the trust has spent on catering, food, corporate hospitality at any site.

I would like a full breakdown of money spent on any hotel or corporate location including Roffey park institute and crown plaza hotel.

I would like to be supplied all moneys/expenses paid to Monster foods / catering.

Please could this be broken down into each directorate.

Please could these requests span from the date range April 2023 until the first of August 2024.

We have processed your request under the Freedom of Information Act 2000 (FOIA)



Response

The formal Trust response follows and may refer to separate provided documents:

The Trust confirms it holds part of the information you requested.

Please note the following when viewing the below tables:

- Further narrative has been provided where appropriate.
- Values are rounded to the nearest whole pound sterling.
- Cost values taken from matched invoice or ledger value.
- Venue names have been standardised where possible.
- The total cost provided at the end of the table indicates the total of the values in this assembled list only.

Our response is divided into three parts, with the part request quoted ahead of the corresponding response and table of information.

As part of its ongoing commitment to improving financial control and ensuring value for money, the Trust has recently updated its Standing Financial Instructions and is reviewing some of its processes including the use of credit cards.

Part 1

I would like the trust to supply me with the breakdown of all costs the trust has spent on catering, food, corporate hospitality at any site.

The amount spent, specifically categorised as catering and food, for the period April 2023 to 1st August 2024, was £18,013. Please see the table below which also denotes directorate as requested, and includes spend across directorates for both front line / operational and support services staff:

Company (Organisation)	Directorate	Amount
Monster Foods Ltd	CEO Corporate	£ 636
Roffey Park	CEO Corporate	£ 60
Crawley Baptist Church	Human Resources	£ 128
Holiday Inn	Human Resources	£ 2,780
Monster Foods Ltd	Human Resources	£ 784
Chichester College Group	Medical	£ 261
Holiday Inn	Medical	£ 2,805
Monster Foods Ltd	Medical	£ 160
Charis Centre	Operations	£ 338
Holiday Inn	Operations	£ 895
Mercure Hotels	Operations	£ 536
Monster Foods Ltd	Operations	£ 7,702
Roffey Park	Operations	£ 928
	Total	£ 18,013



Please note: The above values have been taken from payments made for events where catering or food has been specifically identified. In some cases, food or similar hospitality may be included within a 'delegate rate'. No breakdown as to the cost allocated to food or similar hospitality is held.

Part 2

I would like a full breakdown of money spent on any hotel or corporate location including Roffey park institute and crown plaza hotel.

The total value of expenditure on hotels or external corporate locations, for the Period April 2023 to 1st August 2024, was £1,559,329. Please see the table below which also denotes directorate as requested, which includes spend across directorates for both front line / operational and support services staff. For example, it includes the corporate locations used for events such as the Annual Members Meeting and Staff Awards, and the use of hotels for staff / learners' accommodation and operational training.

Company (Organisation)	Directorate	Amount
Baxter Storey Ltd	CEO Corporate	£ 2,586
Compass Services	CEO Corporate	£ 7,200
Denbies Wine	CEO Corporate	£ 2,424
Frogshole Farm	CEO Corporate	£ 484
Grand Hotel, Eastbourne	CEO Corporate	£ 5,954
Holiday Inn	CEO Corporate	£ 5,028
Mercure Hotels	CEO Corporate	£ 95
Novotel	CEO Corporate	£ 364
Orangery Maidstone Ltd	CEO Corporate	£ 6,560
Premier Inn	CEO Corporate	£ 1,682
Pulman Hotel	CEO Corporate	£ 260
Roffey Park	CEO Corporate	£ 7,218
Sandman Hotel	CEO Corporate	£ 222
South Of England Event Centre	CEO Corporate	£ 2,250
TravelLodge	CEO Corporate	£ 149
Premier Inn	Digital	£ 13,674
Chichester College Group	Finance	- £ 15,817
Crowne Plaza	Finance	£ 406
East Grinstead	Finance	£ 822
Eastwood Park Ltd	Finance	£ 5,441
Premier Inn	Finance	£ 696



Roffey Park	Finance	£ 90
Accro Hotel	Human Resources	£ 117
BKG Hotel	Human Resources	£ 306
Booking.com	Human Resources	£ 900
Crawley Baptist Church	Human Resources	£ 178
Crowne Plaza	Human Resources	£ 6,664
Holiday Inn	Human Resources	£ 3,030
Mercure Hotels	Human Resources	£ 130
Premier Inn	Human Resources	£ 3,525
Roffey Park	Human Resources	£ 1,200
The Cock Inn	Human Resources	£ 260
TravelLodge	Human Resources	£ 1,788
Booking.com	Medical	£ 409
Britannia Hotel Ltd	Medical	£ 276
Chichester College Group	Medical	£ 39,771
Holiday Inn	Medical	£ 6,982
Leonardo Hotel	Medical	£ 192
Lighthouse Medical Practice	Medical	£ 1,780
Mercure Hotels	Medical	£ 3,493
Nutfield Centre Ltd	Medical	£ 1,406
Premier Inn	Medical	£ 47,859
Ramada Hotel	Medical	£ 505
The Goudhurst Inn	Medical	£ 402
Toll House Inn	Medical	£ 538
TravelLodge	Medical	£ 4,756
Wyndham Days Inn	Medical	£ 68
Agoda	Operations	£ 725
AirBNB	Operations	£ 11,029
Ashford International Hotel	Operations	£ 3,000
BKG Hotel	Operations	£ 1,416
Booking.com	Operations	£ 471
Charis Centre	Operations	£ 11,384
Chequers, Merefield	Operations	£ 150
Chichester College Group	Operations	£ 36,944
Clayton Hotel	Operations	£ 1,240
Conifers Gusset House	Operations	£ 140
Copthorne Hotel	Operations	£ 520
Crowne Plaza	Operations	£ 10,173
Cumbria Park Hotel	Operations	£ 234
Days Inn Peterborough	Operations	£ 98
Delta Hotels	Operations	£ 1,210
East Sussex National Hotel	Operations	£ 13,358



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East Sussex National Hotel	Operations	£ 2,939
EasyHotel	Operations	£ 452
Farnham House Hotel Front	Operations	£ 130
Grange Moor Hotel	Operations	£ 55
Guest House	Operations	£ 310
Guildford Manor Hotel & Spa	Operations	£ 149
Holiday Inn	Operations	£ 19,192
Leonardo Hotel	Operations	£ 244
Mercure Hotels	Operations	£ 9,278
Mid Kent College	Operations	£ 180
Novotel	Operations	£ 0
Orida Hotels	Operations	£ 1,875
Premier Inn	Operations	£ 1,178,458
Roffey Park	Operations	£ 16,450
Sandman Hotel	Operations	£ 6,590
Surya Hotels	Operations	£ 2,175
The Burlington Hotel	Operations	£ 900
The Old Well Inn	Operations	£ 255
Travellodge	Operations	£ 33,709
Village Hotels	Operations	£ 755
Youngs Hotel	Operations	£ 450
Charis Centre	Quality & Nursing	£ 1,972
Holiday Inn	Quality & Nursing	£ 5,584
Lincoln House Hotel	Quality & Nursing	£ 243
Marriot Hotels	Quality & Nursing	£ 157
Novotel	Quality & Nursing	£ 556
Premier Inn	Quality & Nursing	£ 2,799
Royal Victoria Hotel	Quality & Nursing	£ 95
Travellodge	Quality & Nursing	£ 155
Chichester College Group	Strategic Planning & Transformation	£ 195
Clayton Hotel	Strategic Planning & Transformation	£ 204
Orida Hotels	Strategic Planning & Transformation	£ 550
Premier Inn	Strategic Planning & Transformation	£ 4,976
Reindeer Inn	Strategic Planning & Transformation	£ 510
Roffey Park	Strategic Planning & Transformation	£ 90
Travellodge	Strategic Planning & Transformation	£ 282
	Total	£ 1,559,329

Please note: No further breakdown is available from the information held.



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Part 3

I would like to be supplied all moneys/expenses paid to Monster foods / catering.

The amount spent with Monster Foods, for the Period April 2023 to 1st August 2024, was £9,282.

This expenditure is broken down by directorate as part of the response to Part 1.

Next steps

We hope you find the information provided to be of some assistance.

Should you be dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address: FOI@secamb.nhs.uk

You can ask us to review our response. If you would like us to carry out a review, please let us know within 40 working days. This will be conducted by someone who was not involved in reviewing the original response, ordinarily, the Trust Data Protection Officer.

Should you remain dissatisfied following our internal review, you can complain to the [Information Commissioner's Office](#) (ICO). You should make complaints to the ICO within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

The ICO's postal address is:
Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

Yours sincerely,

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**