

Date:

Email:

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 240616.

You requested the following information, please also see our response below:

Under the provision of the Freedom of Information Act 2000 please can you answer the following questions relating to the workforce/staffing system(s) you currently use.

My preference is that you reply in the email body in the table provided or copy the tables below into an excel spreadsheet or pdf and populate the relevant fields. However, how you complete the request is entirely up to you. Please respond via email to this email.

	For each of the staff group categories:	Medical and Dental	Nursing and HCAs	AHPs and HSS	Admin and Clerical
1	Do you have an in-house temporary staffing team to manage your agency OR is this outsourced to a company? (In-house/Outsourced)	In house	In house	In house	In house
2	If outsourced, what is the name of this company?	N/A	N/A	N/A	N/A
3	If outsourced, what was the start date for the contract with this provider? (dd/mm/yyyy)	N/A	N/A	N/A	N/A
4	If outsourced, what is the expiry date for the contract with this provider? (dd/mm/yyyy)	N/A	N/A	N/A	N/A
5	In total, how many Agency shift hours were worked in 2023? (most recent 12 month period)	N/A	N/A	N/A	N/A
	For each of the staff group categories:	Medical and Dental	Nursing and HCAs	AHPs and HSS	Admin and Clerical
5	Do you use agency technology (VMS (vendor management system)) to manage the	Not Applicable	Not Applicable	Not Applicable	Not Applicable

	cascading of vacancies to one or more agencies? (Yes/No/Not Applicable)				
6	If the response was YES to question 5, what is the name of your VMS (vendor management system) technology?	Not Applicable	Not Applicable	Not Applicable	Not Applicable
7	What was the contract start date for the provider you currently use? (dd/mm/yyyy)	Not Applicable	Not Applicable	Not Applicable	Not Applicable
8	What is the contract expiry date for the provider you currently use? (dd/mm/yyyy)	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Direct Engagement					
	For each of the staff group categories:	Medical and Dental	AHPs and HSS	Admin and Clerical	
1	Do you undertake direct engagement (DE) arrangements to make savings on VAT on agency workers? (YES/NO)	Not Applicable	Not Applicable	Not Applicable	
2	What is the name of your DE provider/technology?	Not Applicable	Not Applicable	Not Applicable	
3	What is the contract expiry date for the provider/technology that you currently use for direct engagement? (dd/mm/yyyy)	Not Applicable	Not Applicable	Not Applicable	

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**