



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Date:

Email:

Dear,

Tel: 0300 123 0999
www.secamb.nhs.uk

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 240451.

You requested the following information, please also see our response below and please see the attached documents:

I would like to understand more about how South East Coast Ambulance manages money

- **Please could you provide electronic copies of your latest financial management and purchasing policies.**

All three attached.

- **Please could you confirm when these were last updated and how frequently they are updated.**

The financial management and purchasing policies were last updated:

Standing Financial Instructions (SFI) - September 2019

Scheme of Delegation (SOD) - September 2019

Finance Process - Authority to Incur Expenditure (FP1) - October 2019

The financial management and purchasing policies are currently being reviewed with an expectation that updated documents will be made available later in the year.

- **Please could you tell me how frequently staff are trained in these policies.**

There is no set frequency for training of staff in these policies, we last presented the current versions as part of budget holder training in November 2023.

Further training will be delivered following the update of the policies.

- **How many Contract Finder Award & Find a Tender Award notices has South East Coast Ambulance published for your financial year periods 2022-2023 and for 2023-2024.**

2022-2023 = 5 Contract Finder Award Notices

2023-2024 = 9 Contract Finder Award Notices

2022-2023 = 9 Finder A Tender Award Notices

2023-2024 = 2 Finder A Tender Award Notices

- **What is the total value of these awards for your financial year periods 2022-2023 and 2023-2024.**

2022-2023 = £409,267 Contract Finder Award Notices Total

2023-2024 = £1,866,292 Contract Finder Award Notices Total

2022-2023 = £41,217,062 Find a Tender Award total

2023-2024 = £141,700 Find a Tender Award total

- **What is your total spend on goods and services for financial periods 2022-2023 and 2023-2024**

The total spend on goods and services for the financial periods was (to the nearest £1,000):

2022-2023*	2023-2024*
£70,897,000	£71,793,000
*excludes capital purchases	

- **What period does your financial year cover?**

Our financial year covers April to March e.g., 1 April 2024 to 31 March 2025

- **How many tender waivers were produced for financial year 2022-2023 and 2023-2024**

2022-2023 = 10

2023-2024 = 26

- **What were the total value of the waiver values for financial year 2022-2023 and 2023-2024**

2022-2023 = £2,240,087

2023-2024 = £4,565,624

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**

