

# South East Coast Ambulance Service NHS Foundation Trust

## Trust Board Meeting to be held in public

07 December 2023

10.00-13.00

Banstead MRC, Banstead, Surrey

### Agenda

Item No.	Time	Item	Paper	Purpose	Lead
<b>Board Governance</b>					
58/23	10.00	Welcome and Apologies for absence		-	DA
59/23	10.01	Declarations of interest		To Note	DA
60/23	10.02	Minutes of the previous meeting: 05 October 2023		Decision	DA
61/23	10.03	Matters arising (Action log)		Decision	PL
62/23	10.05	Chair's Report		Information	DA
		Fit and Proper Persons Test Framework		Assurance	PL
63/23	10.20	Chief Executive's Report		Information	SW
<b>Strategy</b>					
64/23	Primary Board Papers		a) <b>Board Assurance Framework</b> b) <b>Integrated Quality Report</b>		
<b>People &amp; Culture – Everyone is listened to, respected and well supported</b>					
65/23	10.35	<b>Improving Culture</b>	Board Story		SW
			NHS Long Term Workforce Plan – Retention Plan		AM
			Reward and Recognition		JC
			Reverse Mentorship Programme		AM
			Sexual Safety Charter		MD
			People Committee Report		SS
<b>Responsive Care – Delivering modern healthcare for our patients</b>					
66/23	11.15	<b>Operational Performance &amp; Efficiency</b>	Winter Plan Update		EW
			Call Answer Performance Update		EW
	11.40	<b>Break</b>			
<b>Sustainability &amp; Partnerships – Developing partnerships to collectively design and develop innovative and sustainable models of care</b>					
67/23	11.50	<b>Achieving Sustainability / Working with Partners</b>	Strategy Development		DR
			IT Review & Action Plan		SxS
			NARU Review & Action Plan		EW
			M7 Finance Report		SxS
			FIC Report		HG

**Quality Improvement – *We listen, we learn and improve***

68/23	12.20	<b>Keeping patients safe</b>	Medicines Distribution Centre	RO SS
			Quality & Patient Safety Committee Report	TQ
<b>Board Effectiveness</b>				
69/23	12.50	Our Leadership Way: <ul style="list-style-type: none"><li>▪ Compassion</li><li>▪ Curiosity</li><li>▪ Collaboration</li></ul>		DA
<b>Closing</b>				
70/23	12.55	Any other business		DA
After the meeting is closed questions will be invited from members of the public				