



Trust Headquarters
Nexus House
4 Gatwick Road
Crawley
West Sussex
RH10 9BG

Date

Email:

Dear,

Tel: 0300 123 0999
www.secamb.nhs.uk

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 230411.

You requested the following information. Please also see our responses below and the attached spreadsheet as requested:

In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

**1) over the past five years, broken down by year -
a) how many staff members used the Cycle to Work scheme?**

By financial year:

2018/19	34
2019/20	45
2020/21	104
2021/22	53
2022/23	66

b) what percentage of staff was this?

2018/19	0.91%
2019/20	1.12%
2020/21	2.38%
2021/22	1.22%
2022/23	1.47%

c) what was the average value of the vouchers claimed on the scheme?

The Trust does not use vouchers. The scheme is a salary sacrifice scheme.

d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?

Remaining costs are deducted from final salary.

2) what tools does the organisation use to encourage cycling for their staff -

a) on a work basis

b) on a leisure/health basis

There are cycle “sheds” at most SECamb locations, showers available and larger lockers for those who cycle regularly. Also Salary sacrifice Cycle to Work scheme provided through Vivup. The scheme applies to both work and leisure cycling.’

3) with regards to staff, does the organisation -

a) have any monitoring for what modes of transport staff use -

i) for their journey to work

ii) for journeys during work time

The Trust is currently developing its Green Plan that has Travel and Transport as a key area of focus as it looks to support the NHS-wide ambition to become the world’s first healthcare system to reach net zero carbon emissions:

- Emissions the Trust controls directly – 80% reduction by 2028-2032; net zero by 2040.

- Emissions the Trust can influence – 80% reduction by 2036-2039; net zero by 2040.

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

At present this information is not captured.

4) how many of the following does the organisation have available for staff use

a) pedal cycles

b) electric bikes

c) motorbikes

None for any of the above.

d) internal combustion cars

See attached spreadsheet.

e) electric or hybrid cars

None.

f) internal combustion vans

See attached spreadsheet.

g) electric or hybrid vans

None.

h) heavy trucks

See attached spreadsheet.

5) does the organisation mileage scheme clearly state the claim rate for cycling

Yes, this is detailed on our electronic expenses system and available in the NHS Agenda for Change handbook.

6) how many cycling miles have been claimed by the organisation's staff in the past five years

2018/19	0
2019/20	341
2020/21	0
2021/22	569
2022/23	437

7) Regarding your current cycle to work scheme -

a) what scheme is currently in place

The scheme is a salary sacrifice scheme.

b) what is the maximum limit on the cost of a bike, if a limit is currently in place

£3,000

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

Freedom of Information Coordinator

South East Coast Ambulance Service NHS Foundation Trust

