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Email:

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 221225.

You requested the following information, please also see our response below:

**1. Do you use any digital dictation software within your trust?**

No

**a. If yes:**

- i. Which provider do you use? (please provide supplier and system names)**
- ii. How many users / licences do you currently have and what is your yearly spend?**
  - 1. Please split spend by fixed annual licence fee vs any volume-based usage fees if possible**
- iii. How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?**

**b. If no:**

- i. Do you use any analogue solutions (eg. Dictaphone)?**
- ii. What solutions do you use and who provides those?**
- iii. What is your approximate yearly spend on these solutions?**

**2. Do you use any speech recognition software within your trust?**

No Systems installed.

**a. If yes:**

- i. Which provider do you use? (please provide supplier and system names)**

- ii. **How many users / licences do you currently have and what is your yearly spend?**
    - 1. **Please split spend by fixed annual licence fee vs any volume-based usage fees if possible**
  - iii. **How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?**
- 3. Do you use any outsourced transcription services within your trust?**

Not Applicable.

**a. If yes:**

- i. **Which provider do you use?**
- ii. **How many users / licences do you currently have and what is your annual spend and volume usage (eg. lines per year)?**
  - 1. **Please split spend by fixed annual fee vs any volume-based usage fees if possible (eg. spend on lines per year)**
- iii. **How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?**

**b. If no:**

- i. **Do you do transcription in-house?**
- ii. **If so who does this? (ie. the clinician, admin staff, IT team etc.)**

**Terminology**

1. **Digital Dictation - Device or software used to record audio and share recordings digitally**
2. **Speech Recognition Software - Software used to automatically identify and translate spoken words into text. Used to complete tasks or transcribe documents**
3. **Outsourced Transcription Services - Use of a 3rd party to identify and transcribe spoken words into text**

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

[FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

Yours sincerely

**Freedom of Information Coordinator  
South East Coast Ambulance Service NHS Foundation Trust**