



Transition to Practice (TtP) Course Guide

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3. Course Description

The Clinical Conversion course aims to introduce clinicians employed by other NHS Trusts or within the private provider sector, to SECamb clinical practice and policy. The course is delivered over a continuous 5-day period incorporating a blended learning approach of face to face learning, practical lessons and online sessions.

4. Course Structure

The Transition to Practice course is conducted over a 10-day period of learning. The course is divided into 2 modules which, depending on whether the learner is new to SECamb or existing staff starting their journey as a Newly Qualified Paramedic. The modules can be taken as a combined curriculum or separately depending on experience and previous SECamb employment status.

4.1 Module 1

This module is aimed at learners new to SECamb requiring a clinical and corporate induction. The curriculum encompasses policies and procedures specific to the Trust and is intended for all grades of learner. This 5-day course explores a multitude of pathways open to the SECamb clinician and facilitates integration into the trust.

4.2 Module 2

This module is aimed at staff who have previously undertaken a clinical and corporate course and are now consolidating their learning to be able to practice as an NQP with SECamb.

5. Intended Learner Matrix

This matrix identifies the learners and the courses required they must complete prior to contact with the end service user.

Learner Type	Module 1 Foundations for Clinical Practice in SECamb	Module 2 Transition to Paramedic Practice
All Grades new to SECAMB	✓	
Direct-Entry NQP	✓	✓
In-Service NQP		✓

6. Course Learning Outcomes

6.1 Module 1 – Foundations for Clinical Practice in SECamb (All grades new to SECamb and External NQP)

On completion of this course learners are expected to be able to:

M1.1.	Understand the complexities and relevance of professional standards and scope of practice applicable to your role.
M1.2.	Understand and demonstrate the use of Airwaves radio and prominent modalities to effectively communicate in the prehospital setting.
M1.3.	Understand the importance of Intelligence based information systems (IBIS) across the lifespan of the patient and describe its significance within the wider health care system.
M1.4.	Demonstrate the ability to follow Infection prevention and control procedures and understand its importance in maintaining the health of staff, colleagues, and service users.
M1.5.	Understand the importance of safe medicines management across the lifespan of service users.
M1.6	Understand and demonstrate procedures of clinical assessment and management across the lifespan of service users.
M1.7	Understand and demonstrate familiarity with equipment available to support the safe management of service users.

6.2 Module 2 – Transition to Paramedic Practice (Direct-Entry and In-Service NQP)

On completion of this course learners are expected to be able to:

M2.1.	Critically review, consolidate and appraise mental health strategies available to the clinician
M2.2.	Critically evaluate, transfer and apply judgements to the clinical management of maternity scenarios
M2.3.	Critically evaluate concepts and evidence from a range of sources, transfer and apply judgements to a range of Urgent and Emergency Care situations.
M2.4.	Critically review the interpersonal dynamics of a multifaceted situation and apply dynamic analysis to ensure cohesive interactions
M2.5.	Critically evaluate complex medical and trauma based scenarios, applying current best practice methodology
M2.6.	Critically review and evaluate the role of an NQP, demonstrating a commitment to lifelong learning.
M2.7.	Understand the concepts of mentorship and its relevance to the learning journey.

7. Teaching Approach

7.1 Lectures

This course is delivered through the mediums of theory-based teaching sessions in a tutorial style with a combination of theory-based concepts, practical classes and problem-based scenarios.

The lectures draw on the current knowledge base of the learner whilst developing their theory, problem solving, clinical management and leadership.

7.2 Practical Sessions / Tutorials

Practicals/Tutorial sessions reinforce the theory-based teaching through a series of individual clinical skills and case-based scenarios. These practical sessions allow the learner to develop their practical skill set whilst drawing on theoretical knowledge.

7.3 Pre-Learning and Self-Directed Study

The learner is advised that a recommendation of a minimum of 2 hours pre course is necessary to have a comprehensive knowledge of current clinical practice. In addition to the pre course reading, the learner is advised and encouraged to revisit the daily teaching.

7.4 Recommended Reading

Joint Royal Colleges Ambulance Liaison Committee – Clinical Practice Guidelines 2019

Brown, S.N., Kumar, D.S., James, C. and Mark, J. eds., 2019. *JRCALC clinical guidelines 2019*. Class Professional.

Nancy Caroline's - Emergency Care in the Streets (Seventh Edition)

L Caroline, N., N Pollak, A. and Pilbery, R., 2016. United Kingdom edition - *NANCY CAROLINE'S EMERGENCY CARE IN THE STREETS* 7th ed. [s.l.]: jones & bartlett learning, p.43

7.5 Reasonable Adjustments and Special Considerations

We are responsive to individual's needs, both with the application of adjustments and good management of staff and students in supporting you appropriately and effectively. We recognise that some disabilities are not easily or openly discussed and must be treated with respect and dignity at all times. If you feel that you have a learning difficulty/disability or would benefit from reasonable adjustments, then please discuss this with your programme lead at the commencement of your training.

8. Assessment Requirements - Module 1

8.1 Assessment Structure 1:

Due Date	Submission to Operational Team Leader at Operating Unit
Value	Formative
Length	Ongoing throughout curriculum delivery
Details of Task	The 'TtP Learning Passport' identifies key areas of knowledge that is required by the learner to be able to practice at their level of competency.

9. Assessment Requirements – Module 2

9.1 Assessment Structure 2:

Due Date	Submission to Operational Team Leader at Operating Unit
Value	Formative
Length	Ongoing throughout curriculum delivery
Details of Task	The 'TtP Learning Passport' identifies key areas of knowledge that is required by the learner to be able to practice at their level of competency.

10. Assessment Feedback

The learner will receive regular feedback of the formative assessments through peer led discussion and feedback with the input of the course instructors.

11. Learner Knowledge Transfer

Table (1): Theory and practical skills matrix. This matrix identifies the areas of knowledge gained from the delivered curriculum. By the end of the course the learner should have achieved and been assessed on the following;

Learner Attributes	Taught	Practised
Effective written communication	✓	✓
Effective oral communication	✓	✓
Effective interpersonal communication	✓	✓
Information literacy		✓
Problem solving	✓	✓
Critical evaluation	✓	✓
Work autonomously		✓
Work in teams	✓	✓
Ethical behaviour in social/professional/work environments	✓	✓

12. Course Schedule

12.1 Module 1

A summary of the course topics/themes and schedule is provided below.

Day	Lecture Topic/Theme	Session Type	Assessments
1.	Course Introduction	N/A	N/A
	Roles of Staff / SECAMB Pathways	Tutorial	Learning Passport
	Manual Handling	Tutorial / Practical Workshop	Competency based summative
2.	Professional Standards and Scope of Practice	Tutorial	Learning Passport
	Infection Prevention Control	Tutorial / Practical Workshop	Learning Passport
	Spinal Immobilisation	Tutorial	Learning Passport
	Vehicle and Equipment Familiarization	Practical Workshop	Learning Passport
3.	Resuscitation: Foundations of Practice	Tutorial / Practical Workshop	Learning Passport
4.	End of Life Care	Tutorial / Practical Workshop	Learning Passport
	IBIS	Tutorial	Learning Passport
	Statutory and Mandatory Workbooks	Self-Directed Learning	Quiz/Certificate
5.	Medicines Management	Tutorial	Learning Passport
	STEMI	Tutorial	Learning Passport
	Stroke	Tutorial	Learning Passport
	Wellbeing in SECAMB	Tutorial	Learning Passport
	Review of Learning	Tutorial	N/A
	What Next?	Tutorial	N/A

12.2 Module 2

A summary of the course topics/themes and schedule is provided below.

Day	Lecture Topic/Theme	Session Type	Assessments
1.	Welcome back/Touch base	N/A	N/A
	Introduction to NQP Preceptorship & ePortfolio	Tutorial/Practical Workshop	Learning Passport
	Introduction to CPD & ePortfolio activity	Tutorial	Learning Passport
	Presentation Groups	Independent Activity	N/A
2.	Maternity	Tutorial	Learning Passport
	Clinical Decision-Making	Practical Workshop	Learning Passport
3.	Introduction to Mentorship	Tutorial	Learning Passport
	Mental Health in Practice	Tutorial	Learning Passport
	Elderly Falls and NOFs	Tutorial	Learning Passport
	Paediatric Illness	Tutorial	Learning Passport
	Traumatic Cardiac Arrest	Tutorial	Learning Passport
4.	Critical Care	Practical Workshop	Formative/ Peer Review
5.	Group Presentation Preparation	Practical Workshop and Debrief	N/A
	Feedback and What Next?	N/A	N/A
	Group Presentation	Practical Workshop	N/A
	Graduation	N/A	N/A

13. Course Timetable

13.1 Module 1



		09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	
Mon	Session	Welcome / Introduction		MCQ1	Roles of Staff		SECamb Pathways		Lunch	Round Robin - Manual Handling Equipment and Carry Chair Assessment						End Q&A		Face to face	
	Facilitator	TtP Faculty		TtP Faculty	TtP Faculty		TtP Faculty			TtP Faculty									
	Location	Haywards Heath		Haywards Heath	Haywards Heath		Haywards Heath			Haywards Heath									
Tues	Session	Professional Standards / Scope of Practice				IPC		Lunch		Immobilisation Guidelines		Equipment and Vehicle Familiarisation			End Q&A		Face to face		
	Facilitator	TtP Faculty				IPC Lead				MS Teams		TtP Faculty							
	Location	Haywards Heath				Haywards Heath				MS Teams		Haywards Heath							
Wed	Session	Resuscitation: Foundations of Practice															End Q&A		Face to face
	Facilitator	TtP Faculty and CCP Guests																	
	Location	Haywards Heath																	
Thurs	Session	End of Life Care				IBIS		Lunch		Statutory and Mandatory Workbooks						End Q&A		Online	
	Facilitator	EOLC Lead				IBIS Team				Independent Study									
	Location	MS Teams				MS Teams				Discover									
Fri	Session	Medicines Management		STEMI		Stroke		Lunch		Wellbeing in SECamb		MCQ 2		Feedback and What Next		End Q&A		Online	
	Facilitator	TtP Faculty		Clinical Pathways Lead		Clinical Pathways Lead				TtP Faculty		TtP Faculty		TtP Faculty					
	Location	MS Teams		MS Teams		MS Teams				MS Teams		MS Teams		MS Teams					
		09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	

Session Key

	Practical Session
	Subject Matter Expert available
	TtP Faculty
	Independent Study



13.2 Module 2

		09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00		
Mon	Session	Welcome	MCQ 1	Introduction to NQP Preceptorship & ePortfolio				Lunch	Introduction to CPD and e-Portfolio Activity				Presentation Groups			End Q&A			Face to face	
	Facilitator	TtP Faculty	TtP Faculty	TtP Faculty					TtP Faculty				Independent							
	Location	Haywards Heath	Haywards Heath	Haywards Heath					Haywards Heath				Haywards Heath							
Tues	Session	Maternity						Lunch	Clinical Decision-Making							End Q&A			Face to face	
	Facilitator	Consultant Midwife							TtP Faculty											
	Location	Haywards Heath							Haywards Heath											
Wed	Session	Introduction to Mentorship				Mental Health in Practice			Lunch	Elderly Falls and NOFs		Paediatric Illness		Traumatic Cardiac Arrest		End Q&A			Online	
	Facilitator	Practice Education Lead Team				Mental Health Practitioners				TtP Faculty		TtP Faculty		TtP Faculty						
	Location	MS Teams				MS Teams				MS Teams		Haywards Heath		MS Teams						
Thurs	Session	Resuscitation: Leadership and Special Circumstances																End Q&A	Face to face	
	Facilitator	TtP Faculty and CCP Guests																		
	Location	Haywards Heath																		
Fri	Session	Group Presentation Preparation			Feedback and What Next?		MCQ 2		Lunch	NQP Group Presentations				Graduation			End Q&A			Face to face
	Facilitator	Independent			TtP Faculty		TtP Faculty			TtP Faculty and SECamb Guest				TtP Faculty and Guests						
	Location	Haywards Heath			Haywards Heath		MS Teams			Haywards Heath				Haywards Heath						
		09:00	09:30	10:00	10:30	11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00		

Session Key	
	Practical Session
	Subject Matter Expert available
	TtP Faculty
	Independent Study

11. Useful Terms

Abbreviation	What this stands for	Context
AAP	Associate Ambulance Practitioner	Associate Ambulance Practitioner. Clinicians working at a pay band 4 level as part of a DCA or singularly on an SRV. They can work alongside all clinical grades and upon completion of the programme, gain a level 4 qualification
AED	Automated External Defibrillator	A portable device that can analyse a person's heart rhythm and deliver a shock, if needed
ALS	Advanced Life Support	A set of life-saving interventions and skills that extend from BLS to further support the circulation and provide adequate ventilation.
AP	Associate Practitioner	Clinicians who are currently on an internal paramedic programme and have received additional training to work at a higher clinical skill set.
ARP	Ambulance Response Programme	A national programme of reform to the way 999 calls are categorised, and responded to, by NHS ambulance services.
BLS	Basic Life Support	A basic level of care which is provided by trained personnel until further care or assistance arrives.
CCP	Critical Care Paramedic	A paramedic with additional education and an increased clinical scope of practice. They are focussed on high acuity patients (e.g. cardiac arrest, multi-system trauma).
CE	Clinical Education	The Clinical Education department is a department within the Human Resources Directorate of SECamb responsible for the Clinical Education of the Trust
CEF	Clinical Education Facilitator	A clinician responsible for the creation and delivery of content on a programme or course
CEL	Clinical Education Lead	An education manager responsible for design and delivery of a range of education/training courses and/or programmes and other education related activity.
CPR	Cardio-pulmonary Resuscitation	An emergency intervention that combines chest compressions with artificial ventilation to support life until further assistance can be arranged
ECSW	Emergency Support Worker Care	A member of staff working front-line to Band 3. Their main role is to support the role of the Paramedic.

ILS	Intermediate Life Support	Mid-level emergency response provided by a trained first responders who receive more training than basic first response or first aid training.
MRC	Make Ready Centre	A larger base for central reporting of operational staff and preparation of vehicles and associated clinical equipment.
NQP	Newly Qualified Paramedic	Paramedics in their first two years of post-qualification learning. NQPs are part of a nationally agreed development process.
OM	Operations Manager	Line manages OTLs and is one of several OMs in an Operating Unit
OPS	Operations	Refers to the department or group who work as part of the front-line emergency response.
OTL	Operational Team Leader	An operations manager responsible for the performance and wellbeing of a team of front-line staff
OU	Operations Unit	A semi-autonomous, geographically based operations service delivery area
OUM	Operating Unit Manager	A senior manager who manages an Operating Unit and the associated Oms
PARA	Paramedic	Clinician registered with the Health and Care Professions Council (HCPC).
PEL	Practice Education Lead	A member of the Clinical Education Team who support students completing the practice element of their student paramedic programme.
PPEd	Practice Educator Placement	A member of staff who has completed a recognised mentorship course and support students out in practice.
PP	Paramedic Practitioner	A paramedic with additional education and an increased clinical scope of practice. They undertake an exam approved by the Royal College of General Practitioners and are focussed on low acuity and urgent care patients.
SECAmb	South East Coast Ambulance Service NHS Foundation Trust	Trust name and area we cover.
SP	Student Paramedic	Either internal members of staff or attendees of Higher Education Programmes completing their paramedic degree programmes.
TECH	Technician	A clinician who has completed a IHCD qualification and working at Band 4.

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