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14th December 2022

Email:

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Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 221147.

You requested the following information, please also see our response below:

This is a Freedom of Information request. Please can you provide me via email with the following information.

- 1. The length of your Corporate Induction course in weeks and an overview of the syllabus.**

The Corporate Induction is 2.5 hours via Teams and is for new starters to attend 3-4 months after joining. Please see the attached Induction detailed run sheet.

- 2. The length of any statutory and mandatory course (in weeks) delivered as part of staff induction for patient facing employees and an overview of the syllabus.**

There are currently 14 Statutory & Mandatory elearning courses for patient facing employees (Fire Safety, Health & Safety, Infection Prevention Control Level 2, Information Governance, Safeguarding Adults level 2, Safeguarding Children level 2, Dementia Awareness, Emergency Driving, Resilience and Specialist Operations, Manual Handling, Equality & Diversity, Prevent, Mental Capacity and Conflict Resolution), which take 14 hours to complete during the first weeks.

- 3. The length of your emergency care assistant (or equivalent grade) course in weeks and an overview of the syllabus.**

[FAQ Level 3 Diploma in Ambulance Emergency and Urgent Care Support - FutureQuals](#)

- 4. The length of your AAP / Technician grade equivalent course in weeks and an overview of the syllabus.**

[FAQ Level 4 Diploma for Associate Ambulance Practitioners \(RQF\) - FutureQuals](#)

5. The length in weeks of your NQP Transition to Practice Course and an overview of the syllabus.

Please see the attached.

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**