



Trust Headquarters
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West Sussex
RH10 9BG

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12th January 2022

Email:

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 220102.

You requested the following information, please also see our response below:

How much has the HR department spent on away days in 2021 and how many days and staff

£0

How much has HR spent on venues for departmental meetings in 2021

£0 for HR only department meetings

How much money has HR spent on hotels over night stays in 2021

£1,323.61

How much has HR spent on venues for disciplinary and appeal meetings in 2021

£943.70

How many times was a venue booked and cancelled where there was a cost to the trust and how much for 2021

This information is not recorded and it will take us longer than 18 hrs to go through all Trust wide invoices to review/find this information.

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

FOI@secamb.nhs.uk

Yours sincerely

**Freedom of Information Coordinator
South East Coast Ambulance Service NHS Foundation Trust**

