

**EXECUTIVE DIRECTORS PORTFOLIOS 2018/2019**

<p><b>Chief Executive Officer</b></p>	<p><b>[Via direct reports]</b></p> <ul style="list-style-type: none"> <li>• Executive Directors</li> <li>• Internal and External Communications (Head of Communications)</li> <li>• Company Secretariat, including membership and policy governance &amp; legal services (Company Secretary)</li> </ul>
<p><b>Executive Director of Finance &amp; Corporate Services</b></p> <ul style="list-style-type: none"> <li>➤ Senior Compliance Officer (Bribery)</li> <li>➤ NHS Improvement (NHS I) Lead</li> <li>➤ Security Management Director</li> <li>➤ Executive Lead for Finance and Investment and Audit committees</li> </ul>	<ul style="list-style-type: none"> <li>• Statutory financial accounting / reporting</li> <li>• Finance team</li> <li>• Procurement</li> <li>• Capital &amp; Investment</li> <li>• Information Management &amp; Technology</li> <li>• Estates, Facilities &amp; Contract Management</li> <li>• Internal &amp; External Audit relations</li> <li>• Charitable funds</li> <li>• Counter Fraud and Bribery</li> <li>• Local Security</li> <li>• Digital/EPCR project</li> <li>• Banking Investments &amp; leading investment strategies</li> </ul>
<p><b>Executive Director of Quality &amp; Nursing</b></p> <ul style="list-style-type: none"> <li>➤ Local Freedom to Speak Up lead Exec</li> <li>➤ Nominated Individual for Care Quality Commission (CQC)</li> <li>➤ Director for Infection Prevention and Control (DIPC)</li> <li>➤ Executive Lead for Quality and Patient Safety Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Quality &amp; Care</li> <li>• Statutory quality accounting / reporting</li> <li>• Care Quality Commission lead</li> <li>• Professional lead for nursing professionals</li> <li>• Safeguarding (Adults and Children)</li> <li>• Infection Control</li> <li>• Quality &amp; Compliance</li> <li>• Whistleblowing</li> <li>• Health &amp; Safety</li> <li>• Risk Management, incidents and Duty of Candour</li> <li>• Serious Incidents including thematic reviews/learning</li> <li>• Information Governance &amp; Freedom of Information</li> <li>• Patient Experience, including complaints, commendations and compliments</li> </ul>
<p><b>Executive Medical Director</b></p> <ul style="list-style-type: none"> <li>➤ Caldicott Guardian</li> <li>➤ Controlled Drugs Accountable Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Safety &amp; Treatment</li> <li>• Professional lead for Paramedics inc development</li> <li>• Clinical effectiveness/outcomes (audit/policy, NICE)</li> <li>• Trauma Network Lead</li> <li>• Medicines management /optimisation</li> <li>• Research and Development including innovation</li> <li>• Health records</li> <li>• Mortality &amp; Morbidity</li> </ul>

<p><b>Executive Director of Operations</b></p> <p>➤ Accountable Emergency Officer (NARU)</p>	<ul style="list-style-type: none"> <li>• Operational Service Delivery/performance (via OUs and EOCs) for 999; 111</li> <li>• Fleet &amp; logistics</li> <li>• 'Blue-light' collaboration &amp; co-responding</li> <li>• Scheduling Team</li> <li>• Volunteer resource – CFRs / Chaplains</li> <li>• Emergency Planning Preparation and Resilience</li> <li>• Business Continuity</li> <li>• HART</li> <li>• CCP and PP's</li> </ul>
<p><b>Executive Director of Strategy &amp; Business Development</b></p> <p>➤ Senior Information Risk Owner</p>	<ul style="list-style-type: none"> <li>• Strategy and business development/planning</li> <li>• External relationships and contract management</li> <li>• Service development</li> <li>• Programme Management Office</li> <li>• CCG relationships</li> <li>• STP relationships</li> <li>• HASC/HOSC relationships</li> <li>• Business improvement including Quality Improvement (QI)</li> <li>• Informatics/Health informatics</li> <li>• Performance reporting and business intelligence</li> <li>• CQUIN</li> </ul>
<p><b>Executive Director of Human Resources and Organisational Development</b></p> <p>➤ Lead Director on Workforce and Well Being Committee</p>	<ul style="list-style-type: none"> <li>• Health &amp; Wellbeing</li> <li>• Workforce planning</li> <li>• Employment Law / Policy</li> <li>• Equality &amp; Diversity &amp; Inclusion including Workforce Race Equality Scheme (WRES) Workforce Disability Equality Standards (WDES)</li> <li>• Statutory and Mandatory Training</li> <li>• Non-clinical learning &amp; development</li> <li>• Clinical Education</li> <li>• Staff engagement</li> <li>• Appraisals</li> <li>• Payroll Contract</li> <li>• Organisational Development</li> <li>• Health Education Kent Surrey and Sussex Workforce Development</li> <li>• Driver Training</li> <li>• Transition to Practice</li> </ul>

Version: 1 Final: 1<sup>st</sup> April 2018 D Mochrie

Review date: Executive Team March 2019