

South East Coast Ambulance Service NHS Foundation Trust

Equality Analysis Record

The EA Record below must be completed by the EA Lead, who will be the document owner / author. The EA Record will inform the final decision by the EA checkpoint for approval.

| | | | |
|------------------------------|--|-------------------|------------------------------|
| Name of EA Lead and role | Andy Collen, Clinical Development Manager | | |
| Directorate | Clinical Operations | Date of analysis: | 20 th August 2013 |
| What is being analysed? | Interrupted Care/Delayed Conveyance Procedure | | |
| Aim(s) of this piece of work | This procedure describes the process for arranging routine transport for patients who do not require a paramedic escort to A&E | | |

Summary of the decision:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Aims and objectives • Key actions • Expected outcomes | <ul style="list-style-type: none"> • Who will be affected and how? • How many people will be affected? |
|---|--|

• The purpose of this procedure:

- The protocol describes the operational systems, patient safety and clinical governance arrangements which will allow resources to stand-down from the scene of 999 calls whilst awaiting another resource to convey a patient who has been assessed to an appropriate care facility.
- The aim of this protocol is to allow the Trust to safely manage care for patients in a more strategic way by minimising the over-resourcing of incidents, by scheduling transport within a short defined timescale, and by using the most appropriate grade of staff matched to the patients clinical needs whilst in transit to a care facility, which will include Patient Transport Service (PTS) crews.
- The arrangements for paramedic practitioners (PPs) to make referrals and subsequent transport requests are outside the scope of this protocol. A separate procedure for PPs to book urgent journeys exists (Paramedic (or Nurse) Practitioner Urgent and Routine Journey Procedure)

This policy is intended for all Clinical Staff.

Information and research:

- Outline the information and research that has informed the decision.
- Include sources and key findings.
- Include information on how the decision will affect people with different protected characteristics.

Consultation has identified no issues

Consultation and Involvement:

- Has there been specific consultation on this decision?

- What were the results of the consultation?
- Did the consultation analysis reveal any difference in views across the protected characteristics?
- Can any conclusions be drawn from the analysis on how the decision will affect people with different protected characteristics?

Please give a summary below to describe who you consulted and involved in the EA, when and how. Please also list any existing guidance or documentation referred to.

This document was reviewed at a document workshop attended by an EA Reference group.

No adverse impact has been identified for people with protected characteristics

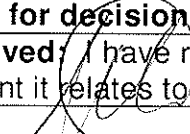
| Is the decision relevant to the aims of the equality duty? Does it: | Yes/No |
|---|---------------|
| 1. Eliminate discrimination, harassment and victimisation? | Yes |
| 2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it? | Yes |
| 3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it? | Yes |

Assess the relevance of the decision to people with different protected characteristics and assess the impact of the decision on people with different protected characteristics.
 When assessing relevance and impact, make it clear who the assessment applies to within the protected characteristic category. For example, a decision may have high relevance for young people but low relevance for older people; it may have a positive impact on women but a neutral impact on men.

| Protected characteristic | Relevance to decision High/Medium/Low/None | Impact of decision Positive/Negative/Neutral |
|--------------------------------|--|--|
| Age | None | Neutral |
| Disability | None | Neutral |
| Gender reassignment | None | Neutral |
| Marriage and civil partnership | None | Neutral |
| Pregnancy and maternity | None | Neutral |
| Race | None | Neutral |
| Religion or belief | None | Neutral |
| Sex | None | Neutral |
| Sexual orientation | None | Neutral |
| Human Rights | Relevance to decision High/Medium/Low/None | Impact of decision Positive/Negative/Neutral |
| | None | Neutral |

| Mitigating negative impact: | Yes/No |
|---|--------|
| Have any negative impacts been identified? If yes, an Equality Analysis Action Plan must be completed and attached to the EA Record. A template for the action plan is available in the Equality Analysis Guidance on the Trust's website. | NO |

| Conclusion: |
|---|
| <ul style="list-style-type: none"> Consider how due regard has been given had to the equality duty, from start to finish. There should be no unlawful discrimination arising from the decision. Advise on the overall equality implications that should be taken into account in the final decision, considering relevance and impact. |
| This procedure considers applies due regard to the duty towards equality. The procedure has been critiqued by an EA Reference group who have not identified any discrimination. |
| Once approved by the EA Checkpoint, this EA Record and, if appropriate, EA Action Plan must be attached to any Board, Committee or Working Group document relating to the decision. |

| EA Approval | |
|---|---|
| EA checkpoint | Jo Byers, Operational Business Development Lead |
| Outcome / Decision | |
| Reason for decision | |
| If approved: I have reviewed this Equality Analysis and to the best of my knowledge it and the document it relates to are non-discriminatory and support the aims of the Equality Act 2010. | |
| Signed:  | Date: 14/11/13 |