



SECamb Ways of Working for Visitors



South East Coast Ambulance Service

Nexus House

Gatwick Road

Crawley RH10 9BG

Driving & Parking

- + Please be aware that Google maps or satellite navigation systems may not recognise the building's postcode, but you will find Nexus House, Gatwick Road on Google maps. If you are travelling by car and using satellite navigation, please use the Kia Garage' postcode, **RH10 9AX**, which is on the opposite side of the road to our building.
- + Entrance and exit to the car park from the main street is left turn only
- + SECAMB parking bays are as follows:
 - o 01-07 Accessible Parking
 - o 47-48 Motorcycle bays (see below for rules)
 - o 18-42, 49, -57, 60-75, 81-96, 102-117 & 123-138 SECAMB Parking
 - o 23-39, 144 – 206 EOC Parking (see below for rules)
 - o E9-E16 Electric Parking (see below for rules)

*Please see the map of car park

The Trust has 175 parking spaces available to be used by staff and if you refer to the parking map the spaces which are for the use of our Trust are shaded red and cross-hatched. However, some of shaded red spaces marked with an 'X' are temporarily unavailable and reserved for construction works while building work continues on the site. As a result, the bays marked in purple will be made temporarily available to our staff. The EOC spaces are highlighted green and have time restrictions allocated to them.

- + Spaces 144 – 227 are designated to the EOC between 5:30am and 7:45am. If there is a space after 7:45am these can be parked in by any SECAMB employee displaying a permit.
- + A parking permit is required to park at the Crawley Office / EOC building. One permit will be issued for the sole use of the Trust employee but can be used in multiple vehicles. Employee's cars need to be registered with the Trust before using the car park.
- + Accessibility parking must display the relevant badge and SECAMB parking permit. Accessibility bays 01-07 are for use by SECAMB employees or visitors.

- + Visitors for SECAMB can park in an available SECAMB bay, see above for bay numbers. Visitors are required to sign in at reception with their vehicle details. Contractors must display a SECAMB contractor notice in their vehicle.

Security & Building

- + A reception facility will be available from 7am – 7pm Monday to Friday, the building is open 24 hours. The front revolving door is the main entrance. ID passes can then be used to access SECAMB areas within the building. Outside of the above hours the building can be accessed through the accessibility door with your ID pass. Unless authorised do not allow non-SECAMB employees into the building.
- + Only EOC staff and authorised persons are permitted to access the EOC area of the building unless otherwise advised e.g. special permissions.
- + SECAMB employees or visitors are not permitted to smoke or use e-cigarettes in the grounds or in vehicles parked in the Trusts car parking spaces. It is a smoke free site. Smoking in uniform is not permitted. If anyone wishes to smoke or use e-cigarettes this must be done off site and outer clothing should be worn that does not identify the Trust.
- + In the event of a fire please ensure you leave the building using the nearest fire exit and follow guidance from the on duty fire marshal.
- + Please use the waste and recycling bins provided in the correct manner. Desk bins are not permitted.
- + All kitchenettes will be provided with a Food Waste Caddy for tea bags, coffee grounds, banana skins and fruit peel. All other food waste should be disposed of in general waste.
- + Hot food will be consumed in the ground floor canteen area and not at the employees' desk. Hot and cold drinks are permitted at desks. There is a kitchenette area in the EOC and 2 kitchenette's on the first floor. These are to be kept clean and tidy at all times.

This drawing must NOT be scaled. Prior to the commencement of any works, the Main Contractor is to check and/or determine all construction details including checking existing site levels and dimensions. This drawing is to be read in conjunction with all other project drawings, construction notes and/or project specifications. All discrepancies should be reported to the Architect immediately.

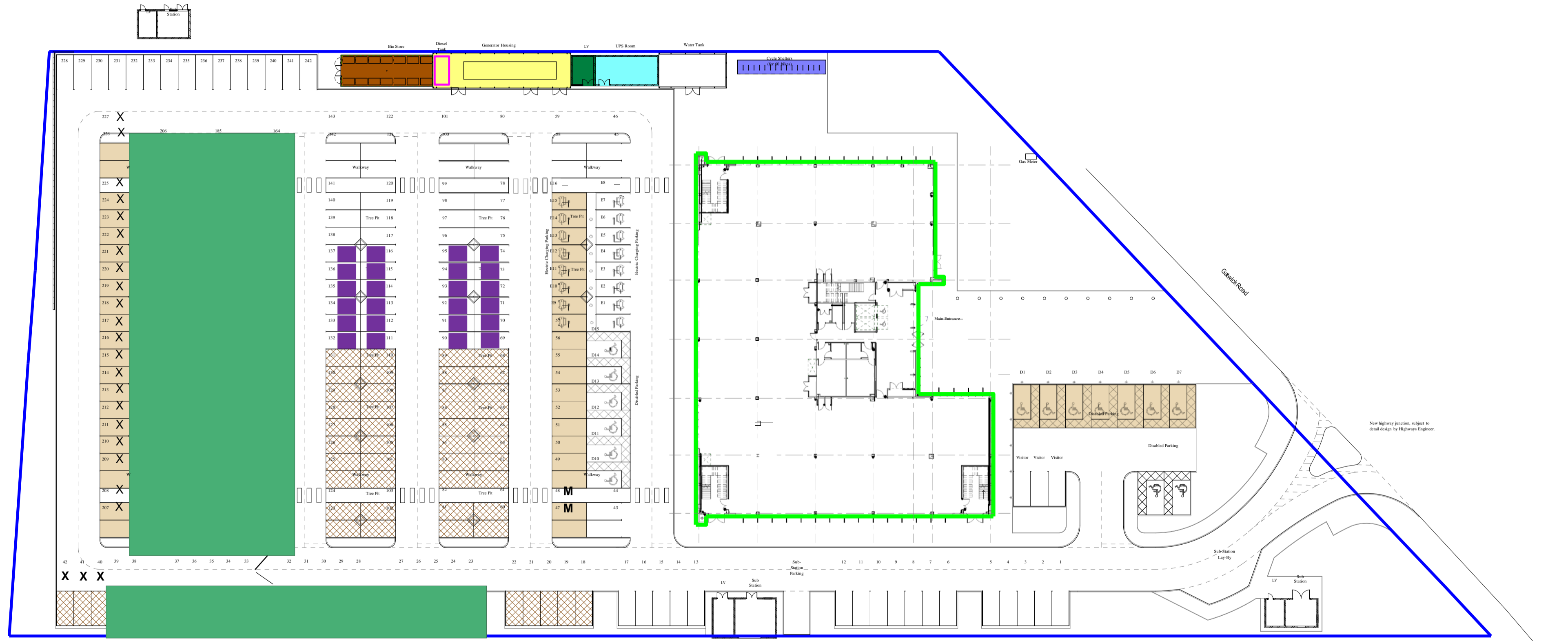
RISK ANALYSIS KEY

! Indicates a residual risk as a warning.

SAFETY, HEALTH & ENVIRONMENTAL INFORMATION

In addition to the hazards/risks normally associated with the type of work detailed on this drawing, please note the following:

It is assumed that all works will be carried out by a competent contractor working, where appropriate, to an approved method statement.



Notes

All consultants must check this information prior to implementation and report any co-ordination discrepancies to the Architect immediately.

For details of all sub-bases, drainage, foundations, structural floor slabs and steel frame, please refer to Structural Engineer's drawings and specifications.

For details of the proposed Mechanical and Electrical installation, including external lighting, CCTV and duct routes, please refer to the M&E Consultant's drawings and specifications.

For details of the proposed hard and soft landscaping, please refer to the Landscape Architects drawings and specifications.

Drawing to be read in conjunction with all other General Arrangement drawings, sections and elevations.

All specification items noted and dimensioned are subject to final confirmation and detailed design input between the Architect, Structural Engineer, M&E Consultant, Main Contractor and specialist sub-contractors.

Parking Schedule

Standard Parking Space (2400 x 4800mm) -	253No. spaces
Disabled Parking Space (3600 x 6000mm) -	15No. spaces
Electric Vehicle Parking Space (2400 x 4800mm) -	7No. spaces
TOTAL	275No. spaces

Site Plan

0 2 5 10 20 m Scale 1:200

WILLMOTT DIXON

FORMER THALES SITE

Site Plan

READ OFFICE
FURNELL PLAZA, WESHAM ROAD
FARNLEY, HAMPSHIRE, PO16 7RH
0129 283 225
LEEDS OFFICE

REVISIONS

No	Description	By	For
B	11.10.14 Drawing updated to suit comments	SAK	LSM
A	25.10.14 Blocks added to plan	SAK	LSM

RECORD DRAWING	Scale: 1:200	Rev: 0	Drawn by: SAK	Checked by: LM	Date: 02/12/14	Project No: 13.168_A/00/00_25	Revision: B
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HGP ARCHITECTS

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Check date on site.

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